



BRAMFORD PARISH COUNCIL



Bramford Parish Council, The Parish Room, Ship Lane, Bramford, Suffolk, IP8 4AN
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Parish Council Meeting held Wednesday 23rd April 2025 commencing at 7pm at the Parish Room, Ship Lane, Bramford, to transact the business as set out in the Agenda below:

MINUTES

ATTENDEES: Chair L Powell, Vice Chair C Reeve, Cllr A Haigh, Cllr J Gardiner, Cllr S Coulson, Cllr M Brand, Cllr C Wolton, Cllr H Mottram, County Cllr C Chambers.

1..	To receive and consider apologies for absences <i>Apologies from Cllr Ayriss and Cllr Makhdum, Clerk J Every and D Cllr Caston</i>
2.	To receive members declarations of pecuniary and non-pecuniary interest. <i>Cllr Coulson re: Cemetery Field</i> <i>Cllr Wolton re: Loraine Victory Hall</i>
3.	To consider any requests for dispensations received <i>None</i>
4.	To note the minutes of the Parish Council meeting of 17th March 2025 and to agree that delegated authority be given to the Chair to sign the minutes outside of the meeting. <i>Discrepancy noted re: litter picking budget</i>
5.	Public Forum: Councilors to receive questions from the public with regards to items on the agenda. <i>No public present</i>
6,	<p>To note summary of correspondence received before the meeting and consider any action.</p> <ul style="list-style-type: none">Resident request to pay the cost of an allotment plot to enable use of the car park for one car (not use of plot) – whilst they negotiate purchase of piece of land to improve parking outside their home (opposite allotment). <p><i>Agreed but there will have to be an agreement put in place with a time limit, right to retract etc. C Cllr Chambers mentioned that he would be happy to try to help advise on purchase of SCC land.</i></p> <ul style="list-style-type: none">Resident request to keep a caravan on the grassed area/verge at the front of home, outside of the border of the property (Bullen Close). <p><i>This is not Parish Council land so we cannot give permission one way or another.</i></p> <ul style="list-style-type: none">Resident concern over anti social behaviour at Bramford Playingfield Shelter. <p><i>Chair Powell will send resident a letter back in response to his concerns</i> <i>Additional correspondence item, re: tree being planted at the cemetery</i></p> <p><i>As the cemetery is undergoing changes, Council cannot agree to this currently.</i> <i>We will write to the correspondent to explain.</i></p>
7.	To receive reports from :

	<ul style="list-style-type: none"> County Councillor C Chambers <p><i>Library service control agreed by SCC, it has been agreed that all 45 libraries will remain open.</i></p> <p><i>Local Gov't reform: SCC Are putting forward a business case for a single unitary authority</i></p> <p><i>200 SEND places are being created</i></p> <p><i>On local matters, there is a meeting regarding Fisons on Monday to involve District Councillors and PC Kate Jarrett.</i></p> <ul style="list-style-type: none"> District Council J Caston <p><i>James Castron not present.</i></p> <p><i>Report not received by Councillors, it will need to be sent out to everyone to read over</i></p>
8.	<p>To received report from Committees and relevant groups:</p> <ol style="list-style-type: none"> Bramford Playing Field <p><i>Chair Powell to report as Cllr Gardiner has resigned, Chair Powell has been voted in as Vice Chair of Bramford Playingfield Management Association.</i></p> <p><i>Sports & Leisure Centre opening Saturday 10 and Sunday 11th May. Head of Terms agreement still no further ahead.</i></p> <ol style="list-style-type: none"> Lorraine Victory Hall <p><i>Nothing to report, external power on the back of the hall for bouncy castles etc. Solar panels from Port One no further ahead, Caroline is being sent from one person to another.</i></p> <ol style="list-style-type: none"> Bramford Open Spaces representative request for bin to be placed at the Spinney. <p><i>People have been getting onto the meadows and driving around on a motorbike due to a broken fence at the back of the car park which has no been repaired. No more litter at The Spinney. Lots of fly tipping at the BOS bin</i></p> <p><i>Ian, Ann and Ben have been to bridge and weeded the wildflower patches.</i></p> <p><i>Three people are looking for memorial benches along the river.</i></p> <ol style="list-style-type: none"> Footpaths Warden <p><i>Cllr Mottram has agreed to take over as the new Footpaths Warden.</i></p> <ol style="list-style-type: none"> Communication Lead <p><i>Cllr Couslon looking into why the newsletter link isn't working.</i></p> <p><i>Newsletter additions: VE Day, Fun Day, Coffee Caravan, Orchard tours, Simon also to mention that the yellow lines are still progressing, anti-social behaviour at the playing field and how to report it</i></p> <ol style="list-style-type: none"> Tree Warden <p><i>Cllr Dicker has been approached about two Elm trees that have died on Pound Lane, as this is a footpath, Cllr Mottram will investigate. There is a concern that eventually the trees will come down.</i></p> <ol style="list-style-type: none"> Allotment Warden <p><i>Nothing to report.</i></p> <ol style="list-style-type: none"> Planning representative <p><i>EDF updates: Enforcement action against EDF due to insufficient planting. Case was won and they need to re-plant in November.</i></p> <p><i>Skylark nesting sites mitigation, no nesting habitat has been supplied. Skylarks are now beginning to nest under solar panels.</i></p> <p><i>Sorting out the historical display signs. The Saxon bodies will not be re-intered in the village as sword marks have been found on them which makes them more interesting.</i></p> <p><i>No news yet on Duckamere or Byopass Nurseries</i></p> <p><i>Lorraine Eustace Broke Trust Nothing to report</i></p> <ol style="list-style-type: none"> Keep Bramford Tidy Warden Cllr Ayriss absent New addition: Cemetery <p><i>Thanks to Cllr Gardiner and Cllr Wolton for clearing cemetery rubbish</i></p>

	<i>Nothing else to report</i>
9.	To discuss new tender requirements for litterpicking contract. <i>Cllr Haigh, Cllr Wolton and Vice Chair Reeve commented on small changes. Tender to go out in May.</i>
10.	To further discuss Playingfield Car Park offer update <i>Nothing to report</i>
11.	<p>To note any updates on the Action Plan and agree any further actions. <i>Paper Mill Lane Dog Poo Bin, nor Public Realm bins contract is sorted out, Lester will contact regarding adding another red bin to the round.</i></p> <p><i>Cemetery, Clerk to contact Mid-Suffolk to find out what we need for planning permission or what documentation we need or where do we go to get it.</i></p> <p><i>Land on Paper Mill Lane for sale, with potential for the Parish Council to buy. Andy to look into viability.</i></p> <p><i>Fire risk assessment coincides with the building refurb works.</i></p> <p><i>Competition prize vouchers, subscribe to newsletter to enter a prize draw at the fun day.</i></p>
12.	<p>Planning Decisions: To note determinations by the Local Planning Authority (MSDC) Council to note the following determinations made by MSDC:</p> <ul style="list-style-type: none"> • DC-24-04014 - Proposal & Location of Development: Householder Application - Erection of cart lodge (following demolition of existing) including alterations to existing barn to create annexed accommodation for occupants of the host dwelling. Grindle Farm, The Grindle, Bramford, Ipswich Suffolk IP8 3BP – GRANTED. • Dc-24-04015 - Proposal & Location of Development: Application for Listed Building Consent - Erection of cart lodge (following demolition of existing) including alterations to existing barn to create annexed accommodation for occupants of the host dwelling. Grindle Farm, The Grindle, Bramford, Ipswich Suffolk IP8 3BP – GRANTED. • DC-24-05090 - Proposal & Location of Development: Planning Application. Construction, operation and maintenance of a Battery Energy Storage System (BESS) with associated infrastructure and works including highway access, landscaping and biodiversity enhancements. Land Adjacent To Bullen Lane, Bramford, IP8 4JN – GRANTED. • DC-2500776 - Proposal: Application for a Non-material Amendment relating to DC/21/01220 - The design plans for the following plots numbers have been handed (flipped): 67, 69, 80, 149 and 150, 179 and 180. Plot 21 is to have a section of retaining wall at a different level. 2 no. trees have been relocated from outside of Plots 135 and 148 to opposite Plot 157. The courtyards for Plots 42-45 are now entirely paved courtyards with the grass areas removed. The turning area outside of Plot 50 has been widened. Location: Land East Of The Street And Loraine Way , Bramford, Ipswich, IP8 4NS – APPROVED. • DC-25-01325 - Proposal: East Anglia 3 Onshore Converter Station - Application pursuant to discharge of requirement 25 to agree out of hours working (a request for out of hours working on the following Sundays - March: 30th (07:00 hrs to 16:00hrs) April: 6th, 13th , 20th (07:00 hrs to 16:00 hrs)) Location: East Anglia Three Offshore Windfarm, Tye Lane, Bramford, Suffolk – APPROVED. •

13.	<p>To consider and agree Council comments on applications made to the Local Planning Authority (MSDC) (please note: in planning matters the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body):</p> <ul style="list-style-type: none"> • DC-25-01510 - Proposal: Householder Application - Removal of existing gas meter, retention of existing access and creation of new parking and turning area, and associated works (tandem to householder application for 10 The Street) Location: 6 The Street, Bramford, Ipswich, Suffolk IP8 4EA – DEADLINE 21ST APRIL 2025 EXTENDED TO 28TH APRIL 2025 • DC-25-01511 - Proposal: Application for Listed Building Consent - Removal of existing gas meter, retention of existing access and creation of new parking and turning area, and associated works (tandem to householder application for 10 The Street) Location: 6 The Street, Bramford, Ipswich, Suffolk IP8 4EA – DEADLINE 21ST APRIL 2025 EXTENDED TO 28TH APRIL 2025 • DC-25-01512 - Proposal: Householder application - Installation of new external gas meter, retention of existing access and creation of new parking and turning area, and associated works (tandem to householder application for 6 The Street) Location: Bell Cottage, 10 The Street, Bramford, Ipswich Suffolk IP8 4EA – DEADLINE 21ST APRIL 2025 – EXTENDED TO 28TH APRIL 2025 • DC-25-01513 - Proposal: Application for Listed Building Consent - Installation of new external gas meter, retention of existing access and creation of new parking and turning area, and associated works (tandem to householder application for 6 The Street) Location: Bell Cottage, 10 The Street, Bramford, Ipswich Suffolk IP8 4EA – DEADLINE 21ST APRIL 2025 – EXTENDED TO 28TH APRIL 2025
14.	<p>Finance: All relevant papers provided:</p> <ol style="list-style-type: none"> 1. To approve the April finance reports and agree that delegated authority be given to the Chairman, to sign this outside of the meeting: <ul style="list-style-type: none"> • Bank Reconciliation year 1st April 2024- 31st March 2025 • Balance Sheet year 1st April 2024- 31st March 2025. • To note receipts since last meeting include : VAT refund reclaim of £18,693.06 period July24-Mar25 received, half year Precept payment received of £46,477.50, CIL funds to be received of £42,996.28. <p><i>Cllr Haigh proposed to approve, Cllr Brand seconded.</i></p> 2. To approve April payments schedule. <i>Approved</i> 3. To note Internal Control Statement for year ending 31st March 2025 updated V4 4. To review and adopt Financial Risk Assessment V4 5. To approve Heelis & Lodge as internal auditors for year 2025-26. <i>Chair Powell to proposed to approve, Cllr Haigh seconded.</i> 6. To approve annual Grant to Loraine Victory Hall of £5,500 <i>Cllr Haigh proposed to approve, Cllr Dicker seconded.</i> 7. To approve annual Grant to Bramford Playingfield Management Association of £6,500. <i>Cllr Haigh proposed to approve , Cllr coulson seconded.</i> 8. To agree fee of £175 for Memorial Plaques for cemetery bench.

	<p><i>Unanimous. Price to be changed to £195.00 per each.</i></p> <p>9. To agree Public Realm - Annual Grass Cutting and Grounds Service Level Agreement 2025: Fitzgerald Road Village Sign, Fraser Road river, St Marys Close £14326.28, The Orchard £299.17 = £1725.45 +_ VAT</p> <p><i>Approved</i></p> <p>10. To discuss and agree BPFMA – quote for purchase of CCTV cameras.</p> <p><i>Approved subject to a quality check.</i></p> <p><i>Cllr Coulson proposed to approve , Cllr Gardiner seconded.</i></p> <p>11. To discuss quotes and agree removal of willow tree fallen across river Gipping :</p> <ul style="list-style-type: none"> • Angus Jardin option 1 £400 - winch and chop up the branches and with assistance from volunteers from the parish, make dead hedges/habitat piles. I can remove larger logs from site./ option 2 £750 +remove all debris. • Acorn Trees - Pollard split Willow tree to approx 6ft. Leave logs and branches stacked on site. - £850 + VAT. • Eastwood Tree Services - Section dismantle to coppice stools and chip arisings in the wooded area nearby. £1,750 + VAT <p><i>Cllr Mottram proposed approval, Vice Chair Reeve seconded.</i></p>
17.	<p>Confidential – Clerk Matters</p> <p><i>Awaiting figures.</i></p>
18.	<p><i>Meeting end at 21:31pm.</i></p> <p>Date of next meeting: Members are asked to note that the next Annual Parish Meeting is scheduled for 19th May 2025 @ 7pm, following with Annual Council Meeting a May 2025 at 7.30pm, and Annual Parish at the Parish Room, Ship Lane, Bramford.</p>