



**BRAMFORD**  
**PARISH COUNCIL**



**Bramford Parish Council, The Parish Room, Ship Lane, Bramford, Suffolk, IP8 4AN**  
**Clerk: Jane Every. Tel: 01473 852464 e-mail: clerk@bramfordparishcouncil.gov.uk**

**BRAMFORD PARISH COUNCIL**

**Parish Council Meeting held Monday, 16<sup>th</sup> June 2025 commencing at 7pm at the Parish Room, Ship Lane, Bramford, to transact the business as set out in the Minutes below:**

*ATTENDEES: Cllr F Makhdum, Cllr M Brand, Cllr S Coulson, Cllr I Dicker, Cllr J Gardiner, Chair L Powell, Cllr C Wolton, District Cllr J Caston, Clerk & RFO J Every, 1 member of public.*

**MINUTES**

1.	To receive and consider apologies for absences <i>C Cllr Chambers, Vice Chair Reeve, Cllr Ayriss, Cllr Haigh</i>
2.	To receive members declarations of pecuniary and non-pecuniary interest. <i>Cllr Coulson regarding Item 11 - Cemetery field.</i> <i>Cllr Wolton regarding confidential item 16.</i>
3.	To consider any requests for dispensations received . <i>None received.</i>
4.	To note the minutes of the Parish Council Annual meeting of 19 <sup>th</sup> May 2025, and the minutes of the Extra Ordinary Parish Meeting of 23 <sup>rd</sup> May 2025, and to agree that delegated authority be given to the Chair to sign the minutes outside of the meeting. <i>Cllr Coulson proposed, Cllr Wolton seconded to approve.</i>
5.	Public Forum: Councilors to receive questions from the public with regards to items on the agenda. <i>Resident raised concerns regarding corner of Papermill lane . following the recent accident, and various issues regarding parking, wanted to make suggestions regarding traffic calming, Chair thanked resident requested her notes, and will be put on Agenda for next meeting. Also requested a defibrillator for the village, Cllr Wolton provided some advice.</i>
6.	To note summary of correspondence received before the meeting and consider any action. <ul style="list-style-type: none"><li>• Resident request to rent Bramford Parish Council owned land behind Keebles <i>Cllr Dicker updated the discussion regarding this request – following this requested due diligence is undertaken, and thereon looking for approval from Bramford Parish Council on behalf of Bramford Open Spaces. Chair Powell proposed to agree to consider this, Cllr Coulson seconded.</i></li><li>• Clerk and Kent Contractors (Pump Track contractors) request for reference Chair Powell on behalf of Clerk and Kent requested members to approve their publishing a reference on their website. <i>All members in agreement.</i></li><li>• SARS (Suffolk Emergency Medical Charity) Annual Letter regarding funding support. <i>Members discussed, will contact them to inform them to speak to members at the Bramford Fun Day,</i></li></ul>
7.	To receive reports from : <ul style="list-style-type: none"><li>• County Councillor C Chambers – <i>report was distributed and will be posted on website (absence at meeting).</i></li><li>• District Council J Caston – <i>report was distributed and will be posted on website. Presented elements to members.</i></li></ul>
8.	To receive report from Committees and relevant groups:

	<ol style="list-style-type: none"> <li>1. Bramford Playing Field – Cllr Makhdum reported on the new community bar, which is proving popular, with various social events planned, food vans, which are published, Pavillion will be available for hire. Chair Powell updated that the CCTV has been installed and operational. He also reported that BPFMA are going to have the multisport court areas marked out, provided by Locality fund from BMSDC. The Football Club will also install a new kitchen. Chair Powell reported that Whip Street Motors have donated £1,000 towards new furniture, and new fridge. Considered all is working well.</li> <li>2. Loraine Victory Hall – Cllr Wolton reported all is running well no issues.</li> <li>3. Bramford Open Spaces - 3 x memorial benches are going to be purchased and installed. AGM is on Monday, 30<sup>th</sup> June in the Parish Room.</li> <li>4. Footpaths Warden – Cllr Mottram reported the following ; <ul style="list-style-type: none"> <li>• Footpath 26 -At site meeting with Rights of Way officer (Kevin Verlander) the possibility of a dead tree falling was discussed. The land owner is responsible but not currently sure who that is –unable to determine ownership at this time.</li> <li>• Footpath 26a - last year about reinstatement of a section crossed by Bellway Homes’ construction plant. Material used does not fit in to environment and is still to be agreed or not by SCC.</li> <li>• Footpath 31 - Recently pointed out by Cllr Haigh that a sign post has vanished from where this FP starts against Bramford Rd at Gables Farm. After researching the history, it appears that it may have been deliberate. The matter has been reported to SCC who consider it of low priority, particularly as FP31 has been intercepted by the A14.</li> <li>• Footpath 33 - Officially closed due to having been washed through by R. Gipping nr Sproughton, but still used. At site meeting with Rights of Way officer (Kevin Verlander), it was confirmed that intended to be remediated but difficulties liaising with land owner and Environment Agency.</li> <li>• Footpath P34 - Hopkins Homes still has the section from Vicarage Lane to FPs 35 and 36 closed. Cllr Wolton informed us that Hopkins Homes had cut the verge of the path alongside part of the B1113 meantime.</li> </ul> </li> <li>5. Communication Lead – Cllr Coulson reported Newsletter link is not functioning at present on website, looking into it. Intouch have been sent a half page piece on the Bramford Fun Day , Sat 5<sup>th</sup> July. Discussed what to include for next Newsletter.</li> <li>6. Tree Warden – Cllr Dicker has nothing to report, other than Gipping Valley Trust have been in contact regarding wish to plant further trees.</li> <li>7. Allotment Warden – Cllr Gardiner reported that allotment is running well, annual hedging is now necessary, at cost of £250, asked members to approve this. Chair proposed to approve, Cllr Dicker seconded. He also reported there is an ongoing rabbit issue still, at present was decided not to take any action.</li> <li>8. Planning representative - Cllr Wolton reported the ongoing Duckamere consultation, liaising with D Cllr Caston. EDF are holding a consultation meeting in Parish room on 24<sup>th</sup> June.</li> <li>9. Loraine Eustace Broke Trust - Vice Chair Reeve not present.</li> <li>10. Keep Bramford Tidy Warden - i</li> <li>11. Cemetery – as per item 11.</li> </ol>
9.	<p>To further discuss Playingfield Car Park offer update and approve following conveyancing documentation:</p> <ul style="list-style-type: none"> <li>• To approve terms of Memorandum of Sale from Fisher German (on behalf of Cemex UK Operations Ltd)– “Land off Acton Road, Bramford, Suffolk, IP8” . Chair Powell proposed to approved, Cllr Coulson seconded, all in favour.</li> <li>• To note formal Instructions to Bates Wells &amp; Braithwaite have been given. <i>Noted.</i></li> </ul>
10	<p>To discuss placing bollard at end of Paper Will Lane. <i>Was discussed in public item 5.</i></p>
11.	<p>To discuss Bramford Lawn Cemetery expansion update <i>To be further investigated in the Change of Use.</i></p>
12.	<p>To note any updates on the Action Plan and agree any further actions.</p>
13.	<p>Planning Decisions: To note determinations by the Local Planning Authority (MSDC) Council to note the following determinations made by MSDC:</p>

	<ul style="list-style-type: none"> <li>• DC/25/01510 - Proposal &amp; Location of Development: Householder Application - Retention of existing access and creation of new parking and turning area, erection of fencing and installation of EV ducting 6 The Street, Bramford, Ipswich, Suffolk IP8 4EA - GRANTED</li> <li>• DC/25/01511 - Application for Listed Building Consent - Removal of existing gas meter LOCATION: 6 The Street, Bramford, Ipswich, Suffolk, IP8 4EA - GRANTED</li> <li>• DC/25/01512 - Proposal &amp; Location of Development: Householder application - Installation of new external gas meter, retention of existing access and creation of new parking and turning area, erection of fencing and installation of EV ducting Bell Cottage, 10 The Street, Bramford, Ipswich Suffolk IP8 4EA - GRANTED</li> <li>• DC/25/01513 - Application for Listed Building Consent - Installation of new external gas meter Bell Cottage, 10 The Street, Bramford, Ipswich Suffolk IP8 4EA – GRANTED</li> <li>• DC/25/01278 - Proposal: Discharge of Conditions application for DC/21/05468 - Condition 18 (Landscaping) Location: Land To The South Of, Bullen Lane, Bramford, Suffolk – APPROVED</li> </ul> <p><i>All noted.</i></p>
14.	<p>To consider and agree Council comments on applications made to the Local Planning Authority (MSDC) (please note: in planning matters the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body):</p> <ul style="list-style-type: none"> <li>• DC/25/02302 - Proposal: Submission of Details (Reserved Matters) Application for Outline Planning Application DC/21/06463 Allowed at Appeal APP/W3520/W/22/3295609. Appearance and Landscaping for the erection of 2No dwellings and associated works. Location: The Spinney, Bullen Lane, Bramford, IP8 4JH – DEADLINE 11<sup>TH</sup> JUNE (REQUESTED EXTENSION 22<sup>ND</sup> June 2025). –</li> </ul> <p><i>Previous application was refused, then allowed – no comment will be made.</i></p> <ul style="list-style-type: none"> <li>• DC/25/01842 - Householder Application - Two storey side and rear extension with Juliet Balcony Location: 5 Paper Mill Lane, Bramford, Ipswich, Suffolk IP8 4BP – DEADLINE 13<sup>TH</sup> JUNE 2025– EXTENDED TO 22<sup>ND</sup> JUNE 2025.</li> <li>• <i>Cllr Ayriss application – a slight amendment, no objection.</i></li> <li>• SCC037 - FOR INFORMATION: DISCHARGE OF REQUIREMENT 4(1)(c) CONSTRUCTION TRAFFIC MANAGEMENT PLAN IN RESPECT OF THE NATIONAL GRID (BRAMFORD TO TWINSTEAD REINFORCEMENT) ORDER 2024 – DEADLINE FOR COMMENTS 18<sup>TH</sup> JUNE 25</li> <li>• <i>Members do not have management plan available to review, no comment.</i></li> </ul>
15.	<p>Finance: All relevant papers provided:</p> <ol style="list-style-type: none"> <li>1. To approve the June finance reports and agree that delegated authority be given to the Chairman, to sign this outside of the meeting:</li> <li>2. Bank Reconciliation June 2025.To approve Payment Schedule for June . <i>Cllr Brand proposed, Cllr Mottram seconded Item 1 and 2</i></li> <li>3. To note Annual Renewal of Public Liability Insurance renewed for 1<sup>st</sup> June 2025-30<sup>th</sup> May 2025 – Policy ACY 2382923 at £3,241.84.</li> <li>4. To review and agree Unity Trust Bank – savings accounts, Cllr Wolton proposed, <i>Cllr Dicker seconded to open 2 savings accounts.</i></li> <li>5. To note peripheral purchases requiring debit card payment are to be made following the Financial Regulations Item 6.18 <i>“Any debit card issues for use will be specifically restricted to the Clerk and RFO and will also be restricted to a single transaction maximum value of £500 unless authorised by council or finance committee in writing before any order is placed.” No personal debt/credit are acceptable for such purchases. – Members noted</i></li> <li>6. To approve the Neighbourhood CIL Expenditure Report for 2024-25 – <i>Members discussed breakdown, with D Cllr Caston, was agreed to add a figure for estimated planned works to</i></li> </ol>

	<p><i>The Old School House Parish Room, at £200,000. D Cllr Caston will communicate with BMSDC regarding the Expenditure Report.</i></p> <p><i>Cllr Gardiner , D Cllr Caston, left the meeting 21.26pm.</i></p>
16	<p>Confidential:</p> <ul style="list-style-type: none"> <li>• To discuss Litterpicking - new tender applications - <i>Members discussed and agreed Tender contract .</i></li> <li>• To discuss Grounds Maintenance – new tender applications – <i>Members discussed and agreed Tender contract.</i></li> </ul>
17.	<p>Date of next meeting: Members are asked to note that the next Parish Meeting is scheduled for 21st July 2025 @ 7pm at the Parish Room, Ship Lane, Bramford.</p> <p><i>Mtg closed 21.52pm</i></p>