



BRAMFORD PARISH COUNCIL



Bramford Parish Council, The Parish Room, Ship Lane, Bramford, Suffolk, IP8 4AN
Clerk: Jane Every. Tel: 01473 852464 e-mail: clerk@bramfordparishcouncil.gov.uk

BRAMFORD PARISH COUNCIL

MONDAY 18th March 2024, 7PM, PARISH ROOM, SHIP LANE, BRAMFORD, IP8 4AN

Present: Cllr I Dicker, District Cllr J Caston, Cllr S Coulson, Cllr J Gardner, Vice Chair A Haigh, Cllr Ranson, Cllr Reeve, Clerk/RFO J Every, 11 members of the public.

1.	To receive and consider apologies for absences. <i>Cllr Ayriss, Cllr Brand, Chair Powell, Cllr Welsby, Cllr Wolton, County Cllr Chambers</i>
2.	To receive members declarations of pecuniary and non-pecuniary interest. <i>None received.</i>
3.	To consider any requests for dispensations received <i>None received.</i>
4.	To note the minutes of the Parish Council meeting of 19th February 2024 and to agree that delegated authority be given to the Chair to sign the minutes outside of the meeting. <i>Cllr Coulson proposed, Cllr Dicker seconded to approve.</i>
5.	Public Forum: Councillors to receive questions from the public with regards to items on the agenda. <ul style="list-style-type: none">• Save the Gipping - will attend – <i>Members presented how they provide support as volunteers, cleaning where they can, removing trees and debris, with a view to improve the environment by the river. Cllr Dicker thanked them for their work. Cllr Coulson asked to send through information to be posted on the socials to raise awareness.</i>• Parking issues in Acton close - <i>Residents raised concerns that there is inadequate parking, lorries struggle to pass, and residents are receiving parking tickets. District Cllr Caston provided some feedback and advised he will communicate the residents concerns and will update thereon. Vice Chair Haigh will visit Acton Close, together with District Cllr Caston, and speak to parking officer. Resident had tried to purchase land to increase parking area previously.</i>
6.	To discuss Flindell Drive and Leggatt Drive flooding. – <i>Vice Chair Haigh and District Cllr Caston discussed with residents present regarding update on the working party that have undergone some remedial work. District Cllr Caston will communicate with the Drainage Board and will update, with a request to include this on their next Agenda for discussion. He will also communicate back with BMSDC to get this looked into this further. He will update thereon.</i>

7.	<p>To receive reports from :</p> <ul style="list-style-type: none"> • County Councillor C Chambers – distributed to members and posted on website. • District Council J Caston - distributed to members and posted on website. <p><i>Vice Chair asked members if they have any questions, none received.</i></p>
8.	<p>To received report from Committees and relevant groups:</p> <ol style="list-style-type: none"> 1. Bramford Playing Field - <i>Vice Chair discussed Pump Track project installation update, which is progressing well.</i> 2. Loraine Victory Hall – <i>Cllr Wolton absent, Vice Chair Haigh presented her report. The Centenary Party was a huge success and thanks all for attending. Extra heaters went in last week so thank you to BPC for funding and invoice will follow shortly. Battery storage for solar has been investigated and with the kind donation from District Councillor Caston from Locality Fund hopes to go ahead in April, remainder of cost funded by LVH.</i> 3. Bramford Open Spaces – <i>Cllr Dicker reported that the work on The Spinney has been posted to next winter as the birds are now nesting</i> 4. Footpaths Warden – <i>Cllr Ranson updated on footpath issues she raised with Suffolk CC with no assistance offered, Cllr Dicker will be looking into further. Fly tipping at Pound Lane has been reported.</i> 5. Communication Lead – <i>Cllr Coulson discussed with members what will be added to the next newsletter. To include Pump Track update, Allotment information, the new bus Service, and Save the Gipping work.</i> 6. Tree Warden - <i>Cllr Dicker reported Planted 50 wetland trees on the BOB North Meadow by the river, ten of each: oak, alder, downy birch, and goat willow. Planted six street trees on Fraser Road and Acton Road, field maple, apple, oak, cherry plum and hornbeam. One hornbeam planted in remembrance of Daphne Tarbert in the churchyard by the bench. 150m of hedgerow planted with David Jackson and Ben Raymond along the B1113 and up Bullen Lane on the edges of David’s fields. The plan is to plant up the gaps along Tyne Lane next winter. One pear tree replaced in the orchard and trees pruned to raise the crowns so mowing will be practical when grown. Cars now driving in the orchard since the new plots have been stripped. Cllr Dicker requested a sign be installed to encourage allotmenters not to drive in the lines between the trees. Four fruit trees donated from MSDC will be planted this week. <i>Vice Chair Haigh proposed budget of £100 for purchase of a sign and installation, Cllr Ranson seconded.</i></i> 7. Allotment Warden – <i>Cllr Gardner reported all plots are full, however is concerned there are some plots that are not being maintained, plot holders will be issued with enforcement notices to create vacancies.</i> 8. Planning – news from Cllr Wolton regarding new scheme - <i>Vice Chair Haigh presented her report. There are numerous problems with EDF Solar Farm build- Whilst Cllr Wolton takes the lead in these matters, as they escalate the full BPC should be made aware of the following - Excavation of trenches within 10m of badger setts have taken place. This is being managed currently but was reported to Police as a Wildlife Crime Ref: SC-16032024-335. Awaiting outcome. There are gas mains belonging to Cadent that run the length and breadth of the site. Cadent have realised they are moving 20 tonne excavators across mains and stopped them immediately as may cause damage. As a result some areas of the site are currently inaccessible, particularly NW, and they can only use the hard standing track that accesses Copenhagen Cottage, which were we reassured they would not use. This is a major problem that EDF needs to resolve, and currently some machinery is trapped on location as they are not allowed to retrieve it.</i>

	<p><i>Scottish Power also run cables on this site from Bawdsey wind farm, they too have refused them access to cross the cables, also informing them that they are coming back through this site soon to run more cables and trunking. Another access issue for EDF.</i></p> <p><i>An Iron Age grave has been located, single person in crouch position, this is significant and now requires further archaeological work of a 50M radius around the grave, delaying EDF further.</i></p> <p><i>The tree clearing on Tye Lane to make way for passing bays have located inspection chambers and they can't use the land they have cleared.</i></p> <p><i>They have broken through working land drains with no instructions to reinstate them. Potentially causing more flooding.</i></p> <p><i>Thefts of diesel from machines.</i></p> <p><i>Cllr Wolton is working closely with MSDC Planning, EDF, Police, APC Archaeology team, and Site Manager currently on these matters.</i></p> <p>9. <i>Lorraine Eustace Broke Trust - Cllr Reeve confirmed nothing to report, other than Emma Burgess is leaving the school so we will need to try to onboard the new Federation Head when they are appointed.</i></p> <p>10. <i>Litterpicking - Cllr Ayriss absent.</i></p>
9.	<p>To note summary of correspondence received before the meeting and consider any action.</p> <ul style="list-style-type: none"> • <i>None received.</i>
10.	<p>To discuss – An Electric bike scheme. – <i>Nothing further to report.</i></p>
11.	<p>To note any updates on the Action Plan and agree any further actions.</p>
12.	<p>Planning Decisions: To note determinations by the Local Planning Authority (MSDC) Council to note the following determinations made by MSDC:</p> <p>DC-23-05899 - Full Planning Application - Erection of detached laundry room (part of redevelopment of the site following fire damage). Clarice House, Bramford Road, Bramford, IP8 4AZ – APPROVED.</p> <p>DC-23-05717 - Approval of details reserved by Requirements 20: Onshore Cable Route Written Scheme of Investigation for (Work No.s 5B to 20, 25 to 38, 41 to 49 and 52 to 61) pursuant to The East Anglia Offshore Windfarm Order 2017 (Paper Mill Lane/Converter Station) Location: The East Anglia Three Offshore Windfarm 2017, Tye Lane, Bramford, Suffolk – APPROVED.</p> <p>DC-24-00498 - Discharge of Conditions Application for DC/19/01401 - Condition 23 (Travel Plan Scheme) Location: Land To The South Of, Fitzgerald Road, Bramford, Suffolk Mid Suffolk District Council hereby gives notice that the details submitted in pursuance to the conditions referred to above have been determined as summarised below in relation to each relevant condition together with any appropriate comments, limitations or advice. – APPROVED.</p> <p>DC-24-00642 - Discharge of Conditions Application for DC/19/01401 - Part discharge of Condition 24 (Upgrade of Bus Stops) Location: Land To The South Of, Fitzgerald Road, Bramford, Suffolk – PART APPROVED.</p> <p>DC-24-00577 - Approval of details pursuant to Requirement 35: Amendments to Approved Details - Converter Station Amendments to Approved Details Report (1. Access Road Alignment; 2. SUDS Pond and Site Compound Oil Filter; 3. Noise Monitoring Locations; and 4. Converter Station Temporary Fencing) (EA3-OND-CNS-REP-IBR000027) pursuant to The</p>

	<p>East Anglia THREE Offshore Wind Farm Order 2017 Location: East Anglia Three Offshore Windfarm, Tye Lane, Bramford, Suffolk – APPROVED. <i>All noted.</i></p>																				
13.	<p>To consider and agree Council comments on applications made to the Local Planning Authority (MSDC) (please note: in planning matters the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body):</p> <p>DC-24-00373 - Householder Application - Retention of re-roofing and completion of works to outbuilding. Replacement of its old brick front walls with rendered bricks and installation of French doors and UPVC windows as per Heritage Statement. Location: Farah House, 115 Paper Mill Lane, Bramford, IP8 4BU - DEADLINE 11TH MARCH – EXTENDED – <i>Vice Chair Haigh discussed with members, who agreed have no objection but wish to submit request for further information and for clarity on the use of the building.</i></p> <p>DC-24-00785 – Full Planning Application – Provision of a new footpath link and improvement of part of footpath 26A relating to Condition 15 of DC/18/00233 as amended under DC/20/01917 (revised scheme to DC/23/05335). Location: Land East Of The Street And Loraine Way, IP8 4NS – DEADLINE 11TH MARCH 2024 – EXTENDED TO 21ST MARCH 2024.</p> <p><i>Vice Chair Haigh discussed with members. It was agreed no objection, but Bramford Playingfield Management Association are to be advised to check the new path does not impact with the new Pump Track. It was suggested Chair Powell make plans available to the Pump Track provider to ensure this footpath is compatible with the project.</i></p>																				
14.	<p>Finance: All relevant papers provided:</p> <ol style="list-style-type: none"> 1. To approve the March 2024 finance reports and agree that delegated authority be given to the Chairman to sign these outside of the meeting: <ul style="list-style-type: none"> • Bank Reconciliation <p><i>Vice Chair Haigh proposed to approve, Cllr Ranson seconded.</i></p> 2. To approve March payments schedule (DD,SO and Cheques) <p><i>Vice Chair Haigh proposed to approve, Cllr Ranson seconded.</i></p> <ol style="list-style-type: none"> 3. To approve Budget for Year 2024-25. <p><i>Vice Chair Haigh proposed, Cllr Coulson seconded to approved.</i></p> <table border="1" data-bbox="296 1581 1353 1993"> <thead> <tr> <th style="text-align: center;">Receipts</th> <th style="text-align: center;">Budget 24-25</th> </tr> </thead> <tbody> <tr> <td>Bank Interest</td> <td></td> </tr> <tr> <td>Allotments</td> <td style="text-align: right;">1,960</td> </tr> <tr> <td>Burials & Memorials</td> <td style="text-align: right;">12,000</td> </tr> <tr> <td>CIL Payment</td> <td></td> </tr> <tr> <td>Cleansing Grant</td> <td style="text-align: right;">2,316</td> </tr> <tr> <td>Community Projects</td> <td></td> </tr> <tr> <td>Grant Funding</td> <td></td> </tr> <tr> <td>HMRC VAT Repayment (includes previous years)</td> <td></td> </tr> <tr> <td>Land Adj Cem. Field Rent</td> <td style="text-align: right;">100</td> </tr> </tbody> </table>	Receipts	Budget 24-25	Bank Interest		Allotments	1,960	Burials & Memorials	12,000	CIL Payment		Cleansing Grant	2,316	Community Projects		Grant Funding		HMRC VAT Repayment (includes previous years)		Land Adj Cem. Field Rent	100
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Parish Room	
Precept yr 23-24	85,617
Recycling	
Scout Hut Rent	500
Suffolk BS No265758: to close a/c61348023	
Total Budgeted (Income)	102,493
Payments	
Allotment Field Rent	290
Allotment General : Duckamere & Stationfield	1,000
Allotment Water Rates	1,000
Bramford Open Meadows management charge	6,848
Cemetery Maintenance	1,500
Cemetery Water Rates	140
Churchyard & Cemetery Maintenance - Grasscutting (David Jackson)	12,500
Clerks PAYE (P30)	2,500
Clerks Pension Contributions (Employer)	6,000
Clerks Pension Contributions (Employee) deducted from gross salary	1,200
Clerks Salary (net)	17,000
Community Asset Reserve	5,000
Depreciation and Replacement of Assets Reserve	
Emptying Dog/litter Bins	2,000
Equipment Maintenance	1,000
Expenses/Stationary/Travel	1,000
Grants and Donations	12,500
Insurance	2,500
Parish Room Electricity	1,200
Parish Room Water Rates	300
Phone and Broadband	500
Audit Fees	1,300
Professional Services	
Property General	2,000
Stategic Reserve	5,000
Street Cleaners Wages (Silletts)	8,000
Street Light Yearly Charge by SCC	9,000
Streets and Paths General	
Subscriptions	1,300
Training (Councillor and staff)	500
Tree Surgery	3,000
Village Grass Cutting	1,900
Works to Building (Parish Room)	
Community Projects	
Street Light Repairs	
VAT (to reclaim)	

	Misc	
	Budgeted Totals (Expenditure)	107,978
	<p>4. To note the BMSDC Section 106 element of funds balance remaining of £96,393.55. <i>Noted.</i></p> <p>5.. Fun Day – To discuss budget support. <i>Vice Chair Haigh discussed with members, a budget reflecting last year’s contribution. Cllr Dicker proposed, £250, Cllr Gardner seconded.</i></p> <p>6. To discuss review of Street Cleaning contract. (out to tender) – <i>Members discussed and agreed to final Tender to be prepared, to follow Parish Council Tender protocol.</i></p> <p>7. To discuss and approve – BMSDC Public Realm Grass Cutting and Grounds Service Level Agreements 2024 :</p> <ul style="list-style-type: none"> • Fitzgerald Road Village Sign, Fraser Rd River, St Marys Close @ £1,358.37 • The Orchard @ £284.93 <p style="padding-left: 40px;">=Total cost £1643.30 + VAT</p> <p><i>Cllr Dicker proposed, Cllr Ranson seconded to approve.</i></p>	
15.	<p>Date of next meeting: Members are asked to note that the next Parish Council meeting is scheduled for 15th April 2024 @ 7.00pm at the Parish Room, Ship Lane, Bramford. <i>Meeting closed 20.46pm.</i></p>	