



BRAMFORD

PARISH COUNCIL



Bramford Parish Council, The Parish Room, Ship Lane, Bramford, Suffolk, IP8 4AN
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The Parish Councillors of BRAMFORD PARISH COUNCIL are summoned to attend the Parish Council Meeting, to be held on 26th September 2022 commencing at 7.00pm at the Parish Room, Ship Lane, to transact the business as set out in the agenda below:

Present : Cllr S Coulson, District Cllr J Caston, County Cllr C Chambers, Cllr C Ranson, Cllr Gardiner, Cllr Haigh, Cllr P Kingham, , Chair L Powell, Cllr Reeve, Cllr C Wolton, Clerk J Every , no members of public.

MINUTES

1.	To receive and consider apologies for absences. <i>Cllr Ayriss, Cllr Brand, Cllr Dicker,</i>
2.	To receive members declarations of pecuniary and non-pecuniary interest <i>None declared.</i>
3.	To consider any requests for dispensations received <i>None received.</i>
4.	To note the minutes of the Annual Council meeting of 18 th July 2022 (as circulated) and to agree that delegated authority be given to the Chair to sign the minutes outside of the meeting. <i>Cllr Gardner proposed, Cllr Kingham seconded to approve.</i>
5.	Public Forum: Councillors to receive questions from the public with regards to items on the agenda. <i>None present.</i>
6.	To receive reports from: <ol style="list-style-type: none">1. County Councillor Chris Chambers - <i>Cllr Chambers covered his report to members. Solar Together Campaign is being launched to help homeowners. Covered the Papermill lane issue with the closures – suggest to members if agreeable close Paper Mill Lane or other road appropriate to assist. Members discussed which road would be suitable with Cllr Chambers. Members suggested closure up to Premier Inn (if evening closure), Cllr Chambers has noted this. He discussed the street parking issue (relating to yellow lines) – Stated BPC could apply for a travel regulation order for yellow lines , there would be a cost estimate of £7,000-£9,000 for application. It was agreed members would prepare a map of possible locations within village.</i>2. District Councillor James Caston – <i>Cllr Caston covered his report to members. Cllr Wolton asked about the Water Policy with regard to the village. He responded that there is an ongoing review of all the rivers in Suffolk, the investigation is in its early stages. He raised the issue of the recent fire at Fisons which has now triggered a caused for an inspection by SCC, with a consideration of it being an unsafe situation.</i>

7.	<p>Reports from Committees and Relevant groups:</p> <ol style="list-style-type: none"> 1. Bramford Playing Field- <i>Cllr Gardiner thanked Cllr Chambers and Cllr Caston for the funds for the new equipment. Chair Powell discussed the funding available from MSDC Section 106 for replacement for equipment and refurbishment, also for Scout Hut and Parish Room. Await to receive further information on project. Chair Powell mentioned that the football pitch and the green have been reseeded.</i> 2. Loraine Victory Hall - <i>Cllr Wolton commented decoration internally in October, otherwise nothing to report.</i> 3. Bramford Open Spaces – <i>Chair Powell mentioned the tree issues on the footpaths.</i> 4. Footpaths Officer – <i>Cllr Ranson reported couple of matters regarding closure. Cllr Wolton has organised further clearance of the footpaths. Cllr Ranson mentioned some signage has become in poor condition, but a resident is attending to some with SCC.</i> 5. Communication Officer - <i>Cllr Coulson discussed some items that can be added to the newsletter.</i> 6. Tree Officer - <i>Cllr Dicker not present. Members commented that the leaning fir tree has been finally cut down along Bramford Road at River Hills.</i> 7. Allotment Officer - <i>Cllr Gardner, - Stationfield – Chair walked around allotments with him, and discussed issues. Duckamere – complaints have been received regarding the rents increases and the plot size issue for some allotment holders. It was agreed to review next year.</i> 8. Planning – <i>Cllr Wolton mentioned Bellway will be making a start on the main entrance road onto the B1113.</i>
8.	<p>To note a summary of correspondence and consider action to be taken where applicable.</p> <ul style="list-style-type: none"> • <i>None to report.</i>
9.	<p>To note any updates on the Action Plan and agree any further actions. – <i>discussed items on list. – discussed items on list.</i> <i>Note – Bus Shelter – to be converted to a book exchange library – K Wakeman to maintain thereafter.</i></p>
10.	<p>To discuss and consider a Queen Elizabeth II memorial – <i>see Action Plan. Members agreed to look into some ideas.</i></p>
11.	<p>To approve and adopt revised Allotment Tenancy Agreement and minute the variation of the condition on rent increase notice period of 12 months, due to increased costs. <i>It was agreed to adopt.</i></p>
12.	<p>To discuss and agree - Street lighting LED upgrading works – budget – <i>Discussion between members and Cllrs Caston and Chambers regarding the comparison in running costs for original bulbs. It was agreed that this will be a positive saving to BPC, will be discussed at next meeting. To look into pursuing further estimates.</i></p>
13.	<p>To discuss and adopt –</p> <ul style="list-style-type: none"> • <i>Amended Lawn Cemetery Policy - Chair Powell proposed to adopt, Cllr Coulson seconded.</i> • <i>Lawn Cemetery – Statutory Declaration for transfer of Exclusive Grant of rights of Burial, (to be Sworn before Commissioner of Oath), and to agree an administration fee. Cllr Coulson proposed fee of £150, Chair Powell seconded. Cllr Coulson proposed to adopt Statutory Declaration, Cllr Wolton seconded.</i>
14.	<p>To discuss Bridge Railings. – <i>Chair Powell discussed quotes received, and final colour. Cllr Haigh proposed, Cllr Wolon seconded to agree Farbuild quote of £3,780 + VAT, Cllr Wolton, Cllr Coulson, Cllr Reeve, and Chair Powell to visit area and agree colour, in order to confirm start of project. Further discussion for additional railings on both sides of the bridge.</i></p>
15.	<p>To discuss – New Development at Land South of Fitzgerald Road, Bramford (SN/22/00350/SN – road naming of 11 new roads – deadline 19.10.22. <i>Members discussed various ideas for name options, to be further discussed. EXTENSION 30.10.22</i></p>
16.	<p>Planning Decisions: to note the following determinations made by MSDC:</p>

	<p>DC/22/-03138 - Application for Works to Trees Subject to Tree Preservation Order MS287/G1 - Cut back 1No. Horse Chestnut (T1) to previous pruning points and reshape. Cut back 1No. Oak (T2) to previous pruning points. Top reduce 1No. Oak (T3) to previous pruning points and reshape. 18 Bullen Close, Bramford, Ipswich, Suffolk IP8 4JE – APPROVED.</p> <p>DC/22/01903 - Full Application - Severance of garden and erection of 2 No bungalows with garages including creation of passing place on Hillcrest Approach. Poplar Ridge, Hibbard Road, Bramford, Ipswich Suffolk IP8 4BH – REFUSED.</p> <p>DC/22/03277 - Householder Application - Erection of rear extension to garage for use as home office. 12 Angel Road, Bramford, Ipswich, Suffolk IP8 4JF – GRANTED.</p> <p>DC/22/03050 - Householder Application - Erection of single storey building to provide gym and games room. Oakdene, Whitton Leyer, Bramford, IP8 4BE – GRANTED</p> <p>DC/19/03008 - : Discharge of Conditions Application for DC/19/03008 as amended by Non Material Amendment DC/21/06919 - Emergency Response Plan Location: Land Adjacent To Bramford Substation , Bullen Lane, Bramford, IP8 4JH – SATISFIED.</p> <p>DC/22/01297 - Discharge of Conditions Application for DC/18/00233- Condition 8 (Estate Roads and Footpaths), Condition 12 (Discharge of Surface Water), Condition 13 (Loading, Unloading, Manoeuvring and Parking), Condition 14 (Refuse and Recycling), Condition 16 (Advance Planting), Condition 17 (Landscape Management Plan), Condition 18 (Hard and Soft Landscaping), Condition 19 (Drainage Strategy), Condition 25 (Broadband) and Condition 31 (Surface Water Drainage) Location: Land East Of The Street And Loraine Way , Bramford, Ipswich , IP8 4NS – APPROVED.</p> <p>DC/22/-03903 - : Discharge of Conditions Application for DC/19/03008 as amended by Non Material Amendment DC/21/06919 - Condition 3 (Archaeological Works) and Condition 4 (Archaeological Works) Location: Land To The South Of, Bullen Lane, Bramford, Ipswich Suffolk IP8 4JD – APPROVED.</p> <p>DC-22-02066 - Planning Application - Installation of a flexible retractable floodlighting system. Siting of storage container. Removal of existing storage shed. Bramford Playing Field, The Street, Bramford, IP8 4DU – APPROVED.</p> <p>DC-22-03642 Application under Section 73 of the Town and Country Planning Act 1990 - Variation of Condition 2 (Approved Plans and Documents) of DC/21/01441 dated 30/04/2021 (Erection of first floor extension and construction of dormer windows in conjunction with loft conversion.) - To allow change of materials from brick finish to render. 35 Gippingstone Road, Bramford, Ipswich, Suffolk IP8 4DR – APPROVED.</p>
17.	<p>To consider and agree Council comments on applications made to the Local Planning Authority (MSDC) (please note: in planning matters the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body):</p> <p>DC/22/04039 - Householder Application - Erection of part single storey and part two storey front side and rear extensions (following demolition of garage) Creation of parking area to front garden. Location: 3 Paper Mill Lane, Bramford, Ipswich, Suffolk IP8 4BP – DEADLINE 2ND SEPT 2022 (EXTENDED to 27.09.22 - <i>Members discussed, comment will be filed.</i></p> <p>DC-20-05895 - Full Planning Application - Installation of renewable energy generating station, comprising ground-mounted photovoltaic solar arrays and battery-based electricity storage containers together with substation, inverter/transformer stations, site accesses, internal access tracks, security measures, access gates, other ancillary infrastructure, landscaping and biodiversity enhancements</p>

	<p>including Nature Areas. Location: Land To The South Of Church Farm, Somersham, IP8 4PN And Land To The East Of The Channel, Burstall, IP8 4JL In Suffolk, , , Reason(s) for re-consultation: Amended scheme documents received 11.08.22 – DEADLINE 14.09.22 EXTENDED TO 28.09.22 - <i>Members agree to provide consultee objection as before.</i></p> <p>DC-21-00060 - Full Planning Application - Installation of renewable led energy generating station comprising ground-mounted photovoltaic solar arrays and battery-based electricity storage containers together with substation, inverter/transformer stations, site accesses, internal access tracks, security measures, access gates, other ancillary infrastructure, landscaping and biodiversity enhancements including Nature Areas Location: Land To The East Of The Channel, Burstall Hill, Reason(s) for re-consultation: Amended scheme documents received 11.08.22 – DEADLINE 14.09.22 – EXTENDED TO 28.09.22 - <i>Members agree to provide consultee objection as before.</i></p> <p>DC-22-01449 - Appeal Reference: APP/W3520/W/22/3301471 Appeal by: Mr P Weeks Proposal: Application for Outline Planning Permission (Access points to be considered, Appearance, Layout, Landscaping and Scale to be reserved) Town and Country Planning 1990 - Erection of 2No dwellings and new vehicular access. Location: Land Adjacent To Loraine Way, Bramford, Suffolk, Appeal Start Date: 16/08/2022 – DEADLINE 20.09.22 - <i>Members noted.</i></p> <p>DC/22/02934 - Application for Listed Building Consent - Erection of a single storey rear extension (following demolition of existing lean-to store), single storey detached outbuilding, garden wall, entrance gates, flank walls to match existing, and boundary fence, conversion and extension of existing garage to form single storey detached annex, installation of PV solar panels on cartlodge roof, and internal alterations as outlined in design and access statement Location: Dairy Farm House, Somersham Road, Bramford, Ipswich Suffolk IP8 4NN – DEADLINE 26.09.22 – <i>No objection.</i></p> <p>Dc/22/02933 - Householder Application - Erection of a single storey rear extension (following demolition of existing lean-to store); Erection of single storey detached outbuilding, garden wall, entrance gates, walls to match existing, and boundary fence, and installation of PV solar panels on cartlodge roof. Location: Dairy Farm House, Somersham Road, Bramford, Ipswich Suffolk IP8 4NN – DEADLINE 26.09.22 – <i>No objection.</i></p> <p>SCC/0090/22IP – Consultation on Planning Application determined by Suffolk CC : Proposed construction of a link road between Europa Way and Bramford Road, with a new mini-roundabout on Bramford Road, together with a shared footway/cycleway, sustainable drainage and landscaping. Proposed construction of a link road between Europa Way and Bramford Road, with a new mini-roundabout on Bramford Road, together with a shared footway/cycleway, sustainable drainage and landscaping. Location: Land between Bramford Rd and Europa Way, (New Link Road) Ipswich, Suffolk IP1 5BH The above application will be determined by Suffolk County Council. If your council wishes to make any comments on the above application, - COMMENTS TO BE RECEIVED BY 26TH SEPTEMBER 2022. – Chair Powell discussed consultee filed, members will file separately.</p>
18.	<p>Finance:</p> <ol style="list-style-type: none"> 1. To receive the July finance reports and agree that delegated authority be given to the Chairman to sign these outside of the meeting: <ul style="list-style-type: none"> • Bank Reconciliation 2. To authorise Aug-Sept payments (DD,SO and Cheques) <p><i>Cllr Reeve proposed to approve item 1 & 2, Cllr Garner seconded.</i></p>

	<p>3. To note receipts since last meeting.</p> <p>4. To note amendment CIL report for filing. -Noted.</p> <p>5. To note the External Auditor Report by PKJ Littlejohn, and the publication of the Notice of Conclusion of Audit on AGAR to 31.03.22 (sections 1,2& 3) - which will be published. – <i>Noted.</i></p> <p>6. Discuss protocol regarding quotations and invoices. – <i>noted.</i></p> <p>7. Duckamere Allotments – repair of gates. (await quotes JG/CW) - <i>noted.</i></p> <p>8. St Virgin Mary Church, Bramford – to discuss and agree quote for Print “order of Service for remembrance Service” of 300 @ £266.00 plus VAT, from Community fund, to agree a budget. Invite to all member for Service on 12th November 2022 @ 10.30am + <i>cannon confetti £21.51. + bugler – Cllr Wolton suggest out of Community fund. Cllr Wolton proposed, Cllr Garner seconded to agree costs.</i></p> <p>9. MSDC – Recycling Credit Scheme – Period Feb 22 to July 22 - To agree charity/not for profit organisation to receive payment of £564.74. - <i>Members agreed to donate to Midsuffolk Chairmans Fund. Cllr Powell proposed, Cllr Ranson seconded.</i></p> <p>10. School Defibrillator repair – To discuss request from Bramford Primary School for replacement pads @ £94+ £109 = £206 + VAT. – <i>Cllr Reeve proposed, Cllr Haigh second to this cost.</i></p> <p><i>Meeting ended 9.25pm</i></p>
19.	Date of next meeting: Members are asked to note that the next Parish Council meeting is scheduled for 17th October 2022 @ 7.00pm at the Parish Room, Ship Lane, Bramford.

Jane Every

Parish Clerk Bramford Parish Council