



BRAMFORD

PARISH COUNCIL



Bramford Parish Council, The Parish Room, Ship Lane, Bramford, Suffolk, IP8 4AN
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BRAMFORD PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD ON MONDAY 20th September 2021 AT PARISH ROOM, SHIP LANE, BRAMFORD

Present : Cllr S Coulson, Cllr I Dicker, Cllr A Haigh, Cllr J Gardiner, Cllr L Powell, Cllr C Ranson, Cllr J Tunaley, Cllr C Wolton, Jane Every (Clerk), District Cllr James Caston, County Cllr C Chambers, Principal Planning Officer, BMSDC Bron Curtis (TEAMS) and 11 members of the public.

MINUTES

1.	To receive and consider apologies for absences. <i>Cllr M Brand (holiday_, Cllr C Reeve (work commitment) -approved. Cllr P Kingham - apologies were not provided.</i>
2.	To receive members declarations of pecuniary and non-pecuniary interest. <i>It was noted Cllr C Wolton is Scout Leader and on the committee for LVH. District Cllr James Caston re: Renewable Energy Station Applications - stated that he should not attend meeting upon discussion of those items.</i>
3.	To consider any requests for dispensations received
4.	To note the minutes of the Parish Council meeting of 19 TH July 2021 (as circulated) and Extra ordinary meeting of 16 th August 2021 and to agree that delegated authority be given to the Chair to sign the minutes . <i>Chair Powell asked for anything to raise regarding the draft minutes – no items were raised, Cllr Gardiner proposed to accept, Cllr Haigh seconded.</i>
5.	Public Forum: Councillors to receive questions from the public with regards to items on the agenda. <i>Pigeon investments,(Senior Planning) presented their proposed battery energy scheme - It was commented they are not related to the items 17.2 & 3 are not related to their discussion. It is located near the sub station, near Bullen Lane. He asked if members had any questions, members raised a number of questions, which were responded to. Chair Powell asked if County and District Cllrs would like to raise any further questions, District Cllr Caston raised location questions. Chair Powell asked if any members of public would like to ask any questions, several residents raised questions which were responded to. Chair Powell asked</i>

	<p><i>when the application is likely to be submitted, it was indicated over the week, Chair Powell asked if consultation could be longer than the 21 days, it was confirmed that Pigeon Investment would not have any problem with extending deadline. It was asked if other parishes could be involved in the consultation.</i></p> <p><i>Residents have offered to walk around the solar farm sites with members, Chair confirmed this was very important and that dates will be confirmed hopefully within the next two weeks.</i></p> <p><i>A resident raised matter regarding fireworks display, Cllr Gardiner asked some questions regarding safety.</i></p> <p><i>Item 17. 2 & 3. – Chair Powell requested these be discussed during public forum in order to include residents in presentation from Bron Curtis, Planning Officer of BMSDC who attended via TEAMS.</i></p>
6.	<p>To receive reports from:</p> <ol style="list-style-type: none"> 1. County Councillor Chris Chambers - presented his report to members and residents (members awaiting copy report). – <i>Discussed energy, appointment of new fire chief, special educational needs department issues and plans. Chair Powell reminded the members and public that they can contact County Cllr Chambers direct with any concerns. Cllr Wolton asked if County Cllr Chambers was fully aware of the planning that is going on, he commented that he is, and would offer to join in the walk around when arranged-County Cllr Chambers commented he has asked for infrastructure requirements to support future planning. Members discussed the traffic issues already present, in relation to future issues following planning developments in future. Cllr Wolton asked for support from County Cllr Chambers going forward, as the village needed his help. County Cllr Chambers stated that he is not in favour of the solar farms or SCC planning application DC/21/04215. County Cllr Chambers left the meeting at 20.34pm.</i> 2. District Councillor James Caston - <i>presented his report to members and residents. He discussed the Government resettlement scheme and how local authorities can get involved, regarding assisting Afghan refugees, he will provide an update. He discussed the Gateway 14 development (business park) adjacent to the A14 planning application, which will go to reserved matters. He believes will be a huge boost to the economy in the region. He discussed The Local Energy Showcase, organised by Babergh and Mid Suffolk District Councils, which will promote how different types of energy can be used by communities and businesses help reduce their impact on the environment. District Cllr commented he remains opposed to the EDF planning application, also the Gables development. He commented now the surgery has closed, it has impacted hugely locally, that he believes there is a health care deficit already before the new housing is built. Cllr Tunaley asked further regarding the Fisons site, whether there had been any further development on the issues, District Cllr Caston responded there has been little response on what he raised but hopes to push further on this. He commented the difficulty is that it is privately owned, and it's a case of making a nuisance of himself which he intends to do in the autumn.</i>
7.	<p>To note any updates on the Action Plan and agree any further actions.</p> <p><i>See attached.</i></p>

8.	To discuss proposed Extension to West Meadows site for additional Gypsy and Traveller Pitches <i>Chair Powell suggested need to monitor this regarding the information they have received. Members discussed issues affecting parish already, and concerns for further impact. Chair will put together some comments for future planning application. District Cllr Caston commented that there needs to be consideration on the impact, but to be aware of the need for sites at the same time. Members discussed requesting more information and to be consulted on what is to be planned.</i>
9.	To discuss proposal for council to set up Lawn Cemetery Committee to manage maintenance issues. <i>Cllr asked if there is a requirement to have a working committee that reports to BPC. It was decided to leave this matter for future discussion.</i>
10.	To discuss LVH major repairs to flooring damage, possible cost implications and possible grant applications - Cllr Wolton to present findings. <i>Cllr Wolton discussed report findings, the damage has been determined not to be insurable, therefore looking for funds to meet cost, expectation to be around £45,000. Chair Powell asked District Cllr Caston if there may be funds available towards this, he responded positively, as this being the village hall, there may be funds available. Cllr Wolton and District Cllr Caston will liaise.</i>
11.	To discuss and approve new Lawn Cemetery - Grant of Deed form. <i>Cllr Wolton presented a draft copy, which would need approval, although there has not been one before. Chair Powell will draft final copy for approval within 48 hours. Cllr Haigh proposed to accept, Chair Powell seconded.</i>
12.	To discuss proposal to employ a cleaner for the Parish Room. <i>Members discussed requirement, Cllr Wolton proposed approaching local resident, Cllr Dicker seconded. Members confirmed Parish room to be cleaned once a month, to determine hours required @ £12.50 per hour. Clerk to contact her for a walk around. Footnote to contact street cleaning employees regarding their contract hours/rate.</i>
13.	To discuss the training schedule for Councillors, with SALC. – <i>was agreed to create a joint meeting in parish room for those that wish to attend.</i>
14.	To discuss request from Bramford Guide and Scout HQ to be leased out for private hires, consider new Agreement including terms and conditions. <i>Members discussed this, considered whether this would impact on other venues. Chair Powell suggested to change Lease to sub let premises, to clubs part of scouting movement only. Cllr Gardner proposed, Cllr Coulson seconded, Cllr Tunaley opposed, rest of members agreed to change Lease to allow for hiring out to clubs part of scouting movement only.</i>
15.	To discuss complaint regarding Woofers Training classes use of Parish Room. <i>Cllr Wolton discussed the issue in the Car Park regarding dog training since Covid. Members discussed the impact on village, and proposed to communicate with Woofers to stop using car park as part of training, which contravenes Health & Safety regulations. Chair Powell proposed, Cllr Wolton seconded.</i>
16.	Planning Decisions: to note the following determinations made by MSDC: <ol style="list-style-type: none"> 1. DC/21/03445 – Householder erection of part two/part single storey side/rear extension – 42 Angel Road, Bramford IP8 4JF – Decision GRANTED. Members noted. 2. DC/18/03486 - Discharge of conditions – Condition 8 (timescale for landscaping)& Condition 11 (Lighting) – Agrihire Ltd, Dairy Farm, Somersham Road, Bramford IP8 4NN – Decision – APPROVED. Members noted. 3. DC/21/04035 – Householder application for Erection of single storey rear extension and front entrance porch (following demolition of existing), creation of first floor above existing garage and erection of garden wall – 20 St Marys Close, Bramford, IP8 4DL – Decision – GRANTED – Members noted. 4. DC/19/01401 – Outline Planning Application – Residential development of up to 115

	<p>dwellings and access, including open space and landscaping – DECISION – GRANTED.</p> <p>5. DC/18/03173 – Discharge of Conditions Application Condition 9 (Refuse and Recycling) – Rose Cottage, Bullen Lane, Bramford, IP8 4JH – APPROVED. Members noted.</p> <p>6. DC/21/02538 – Application for alteration to parking bay to allow access through into No21 and 19 including dropped kerb – 21 Acton Close, Bramford IP8 4ER – WITHDRAWN. Members noted.</p>
17.	<p>To consider and agree Council comments on applications made to the Local Planning Authority (MSDC) (please note: in planning matters the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body):</p> <p>1. DC/21/04215 – Application for Outline Planning Permission (Access to be considered) – Erection of up to 114 dwellings, vehicular access off Bramford Road, new uncontrolled crossing on Bramford Road, provision of footway/cycleway, landscaping, public open space/equipped play area and sustainable drainage systems. – Land east of Bramford Road, Bramford, IP8 4AY. - DEADLINE 3rd September 2021 EXTENDED TO 23RD SEPTEMBER 2021. Gables – <i>Cllr Wolton proposed to put comments together to forward an objection, Cllr Haigh seconded – Cllr Powell requested members and public to post comments also. Objection Posted 23.09.21</i></p> <p>2. DC/20/05895 – Full Planning Application - Installation of renewable energy generating station comprising ground-mounted photovoltaic solar arrays and battery-based electricity storage containers together with substation, inverter/transformer stations, site accesses, internal access tracks, security measure, access gates, other ancillary infrastructure, landscaping and biodiversity enhancements including Nature Areas. – Land to the South of Church Farm, Somersham IP 8 4PN. – DEADLINE 17TH SEPTEMBER 2021 EXTENDED TO 23RD SEPTEMBER 2021.. <i>Bron Curtis of BMSDC to provide a report. Now extended to 5th October 2021.</i></p> <p><i>Cllr Powell requested that these items be discussed in the public forum as well. Chair Powell introduced Bron Curtis, Principal Planning Officer for BMSDC from (attending on TEAMS). Ms Curtis presented findings on these applications and EDF, and others. The Enso proposal relating to both this and DC/21/ 00060, legislation requires that each application has to be submitted separately. She reported there has been some amendments on these applications and therefore there is opportunity to provide further comments. She commented there is some outstanding information awaited, regarding archaeological information. BMSDC are working on collating all of the comments from local community and relaying this back to applicant. Re consultation is information that is available at present, making it clear that parish are welcome to provide additional comments, with a view to present before end of year. Chair Powell asked if any members would like to add any information and asked residents if they have any further comments. Cllr Tunaley, suggested Bron Curtis be present in person going forward, it was explained covid restrictions did not allow her to be present. Chair Powell asked what further process will be ahead, B Curtis covered this as a number of items, with an ultimate outcome that if impact is not acceptable, then council would recommend permission is refused, but if they are satisfied then would be granted. She commented there are other proposals that have been considered within these remits, commenting the council are aware of the increase in building and construction and its impact on the parish. Chair Powell</i></p>

	<p><i>requested there to be more face to face meetings which include the residents, Ms Curtis responded that she is hopeful there will be more information available at some point, but it is early in the process. She also commented she is preparing a map and summary document of all the planning and development, and at what stage they are at, which should make it clearer, which shall be shared as all previous information has been. Chair Powell asked members of public if they had any comments. Cllr Wolton requested if there could be further extension on comments, B Curtis will email confirmation of a further 2 weeks extension, clerk to confirm with her. It was raised whether to offer out a joint site visit, which was accepted to be good idea and shall be arranged. Cllr wolton proposed to put together comments to be posted, Cllr Coulson seconded. Ms Curtis commented if an alternative venue can be found she would be more than welcome to attend in person, she also commented approaching the developers to also assist in any questions. County Cllr J Chambers left the meeting during discussion.</i></p> <p>3. DC/21/00060 – Full Planning Application – Installation of renewable led energy generating station comprising ground-mounted photovoltaic solar arrays and battery-based electricity storage containers together with substation, inverter/transformer stations, site accesses, internal access tracks, security measures, access gates, other ancillary infrastructure, landscaping and biodiversity enhancements including Nature Areas. – Land to the East of The Channel Burstall Hill – DEADLINE 17TH SEPTEMBER, EXTENDED TO 23RD SEPTEMBER 2021. <i>Now extended to 5th October 2021 –. Bron Curtis of BMSDC to provide a report as above. As above.</i> <i>Cllr Wolton offered to draft comment Cllr Wolton will liase with Care Suffolk. Chair Powell proposed to accept, Cllr Coulson seconded.</i></p> <p>4. DC/21/04826 – Householder Application – Erection of two storey rear extension – Grindle Cottage, The Grindle, Bramford, IP8 3BP. – DEADLINE 22ND SEPTEMBER 2021 EXTENDED TO 23RD SEPTEMBER 2021. <i>Members agreed to no objection. Posted</i></p> <p>5. DC/21/04711 – Planning Application for change of use from agricultural land to solar farm and construction and operation of solar photovoltaic development with capacity of up to 49.9MW with associated grid connection cable route, infrastructure and planting - Land North of Tye Lane, Bramford. – DEADLINE 1ST OCTOBER 2021. <i>Extension agreed to 25th October 2021. Members agreed to object to application .</i></p>
18.	<p>Finance:</p> <ol style="list-style-type: none"> 1. To receive the September finance reports and agree that delegated authority be given to the Chairman to sign. Cllr Haigh proposed, Cllr J Tunaley seconded accepted. <ol style="list-style-type: none"> I. Bank Reconciliation II. Budget to Actual (quarterly) III. Reserves 2. To authorise September payments (DD,SO and Cheques): See attached. 3. To note receipts since last meeting. 4. To discuss and agree the quote (1029) dated 29.06.21 from Bounce Bound Resin Surfaces Ltd of £8,040 for replacing flooring at Bramford Playing Field. <i>Cllr Gardner reported that this work was no longer required.</i> 5. To discuss and agree and approve the quote for tree maintenance at Duckamere Allotment – (Kee Tree Services Estimate 130 dated 03.09.21 for £200). <i>Cllr Gardner discussed work required, that permission is required in writing, this is to be obtained before working carried out. Cllr Dicker proposed to accept, Cllr Gardner seconded.</i> 6. To discuss and agree assigning Heelis & Lodge as Internal Auditor for next financial

	year end. <i>Cllr Haigh proposed to accept, Cllr Coulson seconded.</i>
19.	To note a summary of correspondence and consider action to be taken where applicable. Members noted.
20.	<p>Reports from Committees and Relevant groups</p> <ol style="list-style-type: none"> 1. Bramford Playing Field – Cllr Gardner discussed equipment, and fireworks display. 2. Loraine Victory Hall - <i>as reported in Item 10.</i> 3. Bramford Open Spaces 4. Footpaths Officer – <i>Cllr Ranson to do walkaround</i> 5. Communication Officer – <i>Cllr Coulson agreed to push on highlighting EDF</i> 6. Tree Officer – Presentation - <i>Cllr Dicker reported that has list of trees, will make recommendations shortly. District Cllr Caston commented MSDC could assist in the cost. Cllr Dicker commented Tree Council will be funding towards cost already. Members discussed title for orchard.</i> 7. Allotment Officer -
21.	Date of next meeting: Members are asked to note that the next Parish Council meeting is scheduled for <i>18th October 2021 @ 7.00pm at Parish Room, Ship Lane, Bramford.</i>
22.	<p>To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting due to the confidential nature of the business to be discussed:-</p> <ul style="list-style-type: none"> • Complaint regarding : Bramford Lawn Cemetery - <i>Discussed at length</i> • SALC advice regarding Clerk - <i>Discussed at length.</i>

Jane Every

Parish Clerk Bramford Parish Council

PC Date	Action	Owner	Comment
12.07.21	Removal of soil at Cemetery	CW	Quote received from TRU £160 + Vat = £192. Group.Credit application required to be completed. <i>Cllr Powell confirmed to be carried out after weeds have been removed (which will await until autumn)</i>
17.02.20	HQ Windows	Clerk/LP/CW	It was agreed to split the project into two. Costs to be sought for the back windows. JL Chick has carried out the survey and awaiting a report. Still waiting for CHICK report <i>No reply received as yet.</i>
16.11.20	Phone Box refurbishment	Clerk/LP	Contractor to confirm date for work to start on the phonebox. Awaiting time for taking door off. <i>Still ongoing.</i>
19.07.21	Tree Maintenance	JG	<i>Ongoing with Cllr Gardner</i>
19.07.21	New Cemetery area - Architect design	CW/MB	<i>Look into cost indication</i>
	<i>Clarice House – consult traffic expertise</i>	LP	<i>Traffic management engineer advice</i>

Bramford Parish Council - Payments October 2021

Item 18.2 - .BPM Date 20.09.21 Expenditure Net	Cheque / BACS / SO	Net	VAT	Total	Notes
External Auditor - Fees	BACS PKF Littlejohn	£ 480.00	£ 96.00	£ 576.00	Inv SB20213702 : Ref SF0055 28.09.21
Allotment Rent : Cust 1273	BACS Suffolk CC	£ 145.00		£ 145.00	Inv 3012503 : half year period 01.04.21 to 30.09.21
Bramford Scout and Guide HQ Toilet Refurb	BACS KBB (East Anglia) Ltd	£ 11,700.00		£ 11,700.00	Inv 13901: (From S106 Fund from MSDC)
Cemetery Shed refurb : TLTPainting and Decoration	C Wolton : Expense	£ 803.00	£ 106.60	£ 909.60	Inv265 02.10.21 :
Lawn Cemetery - Grasscutting	Nosegay		£ 945.00	£ 945.00	Inv 1472 : 02.09/14.09/28.09.21 x3 @ £315
St Mary the Virgin Church - Grasscutting	Nosegay		£ 630.00	£ 630.00	Inv 1473 : 02.09/28.09.21 x3 @ £315
Payroll Services	SALC	£ 45.00	£ 9.00	£ 54.00	Inv: 25133 : 6 x mths ending 30.09.21
Training : Clerk & Councillor ; Budgetting	SALC	£ 60.00	£ 12.00	£ 72.00	Inv: 25085 : Training 19.10.21 & 06.10.21
Litter Picking	Sillett M	£ 370.50		£ 370.50	Inv 46 : 01.07 -31.07.21
Litter Picking	Sillett G	£ 156.00		£ 156.00	Inv 46 : 01.07 -31.07.21
Litter Picking	Sillett M	£ 370.50		£ 370.50	Inv 46 : 01.08 -31.08.21
Litter Picking	Sillett G	£ 156.00		£ 156.00	Inv 46 : 01.08 -31.08.21
Management Services Charge	Bramford Open Spaces	£ 1,712.00	£ 342.40	£ 2,054.40	Inv BOS 2021-22/004: Service Charge 01.10.-31.12.21
Clerk Payroll	J Every	£ 1,174.88		£ 1,174.88	Period - Oct21 + 3 x mths overtime timesheeted
Printing Subscription - HP	J Every	£ 22.49		£ 22.49	Period 28.9.21-27.10.21
Copy Paper/Flashdrives - Amazon	J Every	£ 37.97		£ 37.97	Order 5780309 : 15.10.21
		£ 17,233.34	£ 2,141.00	£ 19,374.34	