

BRAMFORD PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING HELD IN THE LORAINÉ PARISH ROOM, BRAMFORD ON MONDAY 15TH MAY 2017.

PRESENT: Mrs M Brand, J Dodds, B Earthy, J Gardiner, W Holton, J Hooker, G Key, P Kingham, Mrs C Mobbs

1.5 ELECTION OF CHAIRMAN

Mr G Key was nominated as Chairman for 2017/18. There being no other nominations, Mr Key was duly elected to serve as Chairman for the forthcoming year and has signed the declaration of acceptance form.

2.5 QUESTIONS FROM THE PUBLIC

None received

3.5 TO RECEIVE THE REPORTS OF THE DISTRICT AND COUNTY COUNCILLOR

Verbal report from County Councillor Field, including information on forthcoming temporary speed limits and general election

4.5 APOLOGIES

None received

5.5 Councillors declaration of interest appropriate to any item on the agenda

None received

6.5 ELECTION OF VICE-CHAIRMAN

Mr J Hooker was nominated as Vice-Chairman for 2017/18. There being no other nominations Mr Hooker was duly elected to serve as Vice-Chairman for the forthcoming year and has signed the declaration of acceptance form.

7.5 MINUTES

The minutes of the meeting held on 10th April were approved and signed

8.5 FINANCES

- a. RFO appointment – Councillors agreed to confirm the appointment of the Clerk to the Council, Diana Stroh, as Responsible finance Officer for the forthcoming financial year.
- b. Annual Audit Return 2017 – Councillors agreed to defer this item to the next meeting due to internal audit report being unavailable for scrutiny.

- c. Monthly payments – It was agreed to sign cheques to the value of £63,626.27 which includes payment for works to the Parish Room roof of £44,730.00.

9.5 TO APPOINT PARISH COUNCIL REPRESENTATIVES TO OTHER BODIES

SALC....P Kingham

TREE WARDEN....vacant

THE EUSTACE BROKE LORAIN TRUST....W Holton

VICTORY HALL MANAGEMENT COMMITTEE....B Earthy

PLAYINGFIELD MANAGEMENT COMMITTEE....B Earthy, J Gardiner

FOOTPATH LIAISON OFFICER....Mrs M Brand

ALLOTMENT OFFICERS....J Gardiner, Mrs C Mobbs

BRAMFORD OPEN SPACES LTD....J Hooker, G Key

10.5 TO CONSIDER ITEMS FOR NEXT MEETING AGENDA TO BE HELD ON 19TH JUNE

Councillors agreed to include review of annual insurance policy following internal audit, to include request for additional finances from Loraine Victory Hall Management Committee and to include item relating to ongoing repairs to Old School House (decorative plaque over Parish Room door).

8.05pm, Meeting closed

Chairman

Date