

## **BRAMFORD PARISH COUNCIL**

### **MINUTES OF THE MEETING HELD IN THE LORAINÉ PARISH ROOM, BRAMFORD ON MONDAY 21<sup>st</sup> NOVEMBER 2016**

**PRESENT:** Mrs M Brand, C Bush, J Dodds, B Earthy, J Gardiner, W Holton, G Key, P Kingham

#### **1.11 QUESTIONS FROM THE PUBLIC**

CLRs asked about damage to brick wall at entrance to Ship Lane car park and whether repairs could be made under Parish Council insurance policy. Clerk to make enquiries.

#### **2.11 TO RECEIVE REPORTS FROM THE DISTRICT AND COUNTY COUNCILLORS**

None present at this stage due to Devolution briefing at MSDC.

#### **3.11 APOLOGIES**

J Hooker, Mrs C Mobbs

#### **4.11 Councillors declaration of interest appropriate to any item on the agenda**

None received

**5.11 MINUTES** of meeting held on 17<sup>th</sup> October approved and signed.

#### **6.11 ACTIONS OUTSTANDING**

- a. Bramford Scout HQ – works to building – councillors agreed unanimously to accept the tender from GHB for repairs to the roof. Councillors also requested the clerk research potential grant monies available for additional aspects of the project, including insulation.

The Chairman also advised councillors that a quote for repairs to benches on the village green to be submitted in the near future.

#### **7.11 FINANCES**

- a. Monthly payments – it was agreed to sign cheques to the value of £2,674.74

Councillors requested details relating to payment of invoice for cemetery maintenance for £300 relating to a previous month's payments.

#### **8.11 PLANNING**

- a. 4392/16 – Conversion of shop (ground floor) and first floor flat into two dwellings – 3-5 The Street.  
Councillors found no grounds for objecting the application however the loss of a village amenity was considered a disappointment.
- b. 4428/16 – Erection of a single storey side and rear extension – Shangri-La, Whitton Leyer.  
Councillors found no grounds for objecting to the application.
- c. 4426/16 – Real family room extension – Kelvinside, Limes Avenue.  
Councillors found no grounds for objecting to the application.

### **9.11 CLERK'S PENSION SCHEME AND PAY SCALE**

- a. Councillors unanimously agreed that their only employee, Diana Stroh, be enrolled on the Local Government Pension Scheme with contributions based on a 50/50 split, back-dated to 1<sup>st</sup> April 2016.
- b. Councillors unanimously agreed to the immediate imposition of the clerk's amended pay scale to be back-dated to 1<sup>st</sup> April 2016 as per NALC requirements.

### **10.11 TREE SURVEY**

Councillors unanimously agreed to decline to contribute to the costs of tree-felling on land in Flindell Drive, as requested by MSDC, on the grounds that the Parish Council has no ownership or control over the land and therefore does not recognise it as a parish responsibility.

8.35pm Meeting closed.

Chairman

Date