

BRAMFORD PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING HELD IN THE LORAINÉ PARISH ROOM, BRAMFORD ON MONDAY 16TH MAY 2016.

PRESENT: Mrs M Brand, C Bush, J Dodds, B Earthy, J Gardiner, W Holton, G Key, Mrs C Mobbs.

1.5 ELECTION OF CHAIRMAN

Mr C Bush was nominated as Chairman for 2016/17. There being no other nominations Mr Bush was duly elected to serve as Chairman for the forthcoming year and has signed the declaration of acceptance form.

2.5 QUESTIONS FROM THE PUBLIC

Mention was made of a letter received by the clerk regarding the untidy state of the cemetery. It was agreed that the clerk would respond explaining the ongoing efforts to secure new maintenance contractors.

Cllr Brand raised matter of urgent landowner permission required by Bramford Open Spaces in order to receive quantity of trees from Woodland Trust. Bramford Parish Councillors, as landowners, agreed permission on grounds that matter could not wait for future meeting.

3.5 TO RECEIVE THE REPORTS OF THE DISTRICT COUNCILLORS

Verbal report received from District Councillor, Kevin Welsby, including Joint Local Plan, District Council Strategic Plan and devolution plans.

Written and verbal report from County Councillor, John Field.

4.5 APOLOGIES

Cllr J Hooker

5.5 Declarations of interest appropriate to any item on the agenda

None received

6.6 ELECTION OF VICE CHAIRMAN

Mr G Key was nominated as Vice Chairman for 2016/17. There being no other nominations Mr G Key was duly elected to serve as Vice Chairman for the forthcoming year and has signed the declaration of acceptance form.

7.5 MINUTES of the meeting held on 18th April were approved and signed.

8.5 ACTIONS OUTSTANDING

- a. Bramford Scout HQ – works to building – councillors agreed that prepared tenders to be reviewed by the Chairman prior to being sent out.
- b. Bramford Lawn Cemetery and Churchyard maintenance – councillors agreed to accept the tender of Nosegay Gardening and Cleaning Services Ltd for the cemetery and churchyard maintenance contract.
- c. Bramford Lawn Cemetery – new footpath – councillors requested the clerk enquire as to labour costs prior to making decision to lay new path.

9.5 FINANCES

- a. Annual audit return 2016 – Approval of Governance Statement and Accounting Statement – Councillors approved the Governance Statement and the Accounting Statement, completed by the clerk and reviewed by Internal Auditor. This was duly signed by the Chairman.
- b. Monthly payments – it was agreed to sign cheques to the value of £17008.06.
- c. Mobile phone allowance – councillors agreed to a monthly £5 mobile phone allowance for the clerk due to increased usage relevant to work commitments.

10.5 PLANNING

- a. 1914/16 – Application for removal of condition 10 – Site of former Angel Inn, 79 The Street. Councillors agreed to reject the removal of condition 10 due to it being contrary to the wording of the planning permission granted, the risk that the Angel Inn would not be developed and that MSDC supported the implementation of condition 10 to safeguard against cumulative development.
- b. 1892/16 – Erection of two dwellings and alterations to existing vehicular access – 5 The Row, The Street. Councillors offered no observations regarding this application.

11.5 TO APPOINT PARISH COUNCIL REPRESENTATIVES TO OTHER BODIES

SALC – Peter Kingham

Parish Council Tree Warden – Barry Earthy

The Eustace Broke Loraine Trustee – Wayne Holton

Victory Hall Management Committee – Barry Earthy

Playing Field Management Committee – John Gardiner/Barry Earthy

Parish Council Footpath Liaison Officers – Chris Bush/Mandy Brand

Parish Council Allotment Officers – John Gardiner/Caroline Mobbs

Bramford Open Spaces Ltd – Gareth Key (subject to service agreement requirements)

8.30pm Meeting closed.

Chairman

Date