



# BRAMFORD PARISH COUNCIL



**Bramford Parish Council, The Parish Room, Ship Lane, Bramford, Suffolk, IP8 4AN**  
**Clerk: Jane Every. Tel: 01473 852464 e-mail: [clerk@bramfordparishcouncil.gov.uk](mailto:clerk@bramfordparishcouncil.gov.uk)**

## BRAMFORD PARISH COUNCIL

**The Parish Councillors of BRAMFORD PARISH COUNCIL are summoned to attend the Parish Meeting, to be held on 16th June 2025 commencing at 7.00pm at the Parish Room.**

**Public Attendance Members of the public and press are welcome to join the meeting. The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. Anyone who wishes to do so must speak with the Clerk 24 hours prior to the meeting. The minutes will be published on the website and all public documents associated with this agenda will be available. Members of the public will be invited to give their views/questions to the Parish Council on agenda issues or raise issues for consideration or including at future meetings.**

## AGENDA

1.	To receive and consider apologies for absences
2.	To receive members declarations of pecuniary and non-pecuniary interest.
3.	To consider any requests for dispensations received
4.	To note the minutes of the Parish Council Annual meeting of 19 <sup>th</sup> May 2025, and the minutes of the Extra Ordinary Parish Meeting of 23 <sup>rd</sup> May 2025, and to agree that delegated authority be given to the Chair to sign the minutes outside of the meeting.
5.	Public Forum: Councillors to receive questions from the public with regards to items on the agenda.
6.	To note summary of correspondence received before the meeting and consider any action. <ul style="list-style-type: none"><li>• Resident request to rent Bramford Parish Council owned land behind Keebles</li><li>• Clerk and Kent Contractors (Pump Track contractors) request for reference</li><li>• SARS (Suffolk Emergency Medical Charity) Annual Letter regarding funding support.</li></ul>
7.	To receive reports from : <ul style="list-style-type: none"><li>• County Councillor C Chambers</li><li>• District Council J Caston</li></ul>
8.	To received report from Committees and relevant groups: <ul style="list-style-type: none"><li>1. Bramford Playing Field</li><li>2. Loraine Victory Hall</li><li>3. Bramford Open Spaces</li><li>4. Footpaths Warden</li><li>5. Communication Lead</li><li>6. Tree Warden</li><li>7. Allotment Warden</li><li>8. Planning representative</li><li>9. Loraine Eustace Broke Trust</li></ul>

	<p>10. Keep Bramford Tidy Warden</p> <p>11. Cemetery</p>
9.	<p>To further discuss Playingfield Car Park offer update and approve following conveyancing documentation:</p> <ul style="list-style-type: none"> <li>To approve terms of Memorandum of Sale from Fisher German (on behalf of Cemex UK Operations Ltd)– “Land off Acton Road, Bramford, Suffolk, IP8”</li> <li>To note formal Instructions to Bates Wells &amp; Braithwaite have been given.</li> </ul>
10.	To discuss placing bollard at end of Paper Will Lane.
11.	To discuss Bramford Lawn Cemetery expansion update
12.	To note any updates on the Action Plan and agree any further actions.
13.	<p>Planning Decisions: To note determinations by the Local Planning Authority (MSDC) Council to note the following determinations made by MSDC:</p> <ul style="list-style-type: none"> <li>DC/25/01510 - Proposal &amp; Location of Development: Householder Application - Retention of existing access and creation of new parking and turning area, erection of fencing and installation of EV ducting 6 The Street, Bramford, Ipswich, Suffolk IP8 4EA - GRANTED</li> <li>DC/25/01511 - Application for Listed Building Consent - Removal of existing gas meter LOCATION: 6 The Street, Bramford, Ipswich, Suffolk, IP8 4EA - GRANTED</li> <li>DC/25/01512 - Proposal &amp; Location of Development: Householder application - Installation of new external gas meter, retention of existing access and creation of new parking and turning area, erection of fencing and installation of EV ducting Bell Cottage, 10 The Street, Bramford, Ipswich Suffolk IP8 4EA - GRANTED</li> <li>DC/25/01513 - Application for Listed Building Consent - Installation of new external gas meter Bell Cottage, 10 The Street, Bramford, Ipswich Suffolk IP8 4EA – GRANTED</li> <li>DC/25/01278 - Proposal: Discharge of Conditions application for DC/21/05468 - Condition 18 (Landscaping) Location: Land To The South Of, Bullen Lane, Bramford, Suffolk - APPROVED</li> </ul>
14.	<p>To consider and agree Council comments on applications made to the Local Planning Authority (MSDC) (please note: in planning matters the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body):</p> <ul style="list-style-type: none"> <li>DC/25/02302 - Proposal: Submission of Details (Reserved Matters) Application for Outline Planning Application DC/21/06463 Allowed at Appeal APP/W3520/W/22/3295609. Appearance and Landscaping for the erection of 2No dwellings and associated works. Location: The Spinney, Bullen Lane, Bramford, IP8 4JH – DEADLINE 11<sup>TH</sup> JUNE (REQUESTED EXTENSION</li> <li>DC/25/01842 - Householder Application - Two storey side and rear extension with Juliet Balcony Location: 5 Paper Mill Lane, Bramford, Ipswich, Suffolk IP8 4BP – DEADLINE 13<sup>TH</sup> JUNE 2025– EXTENDED TO 22<sup>ND</sup> JUNE 2025.</li> <li>SCC037 - FOR INFORMATION: DISCHARGE OF REQUIREMENT 4(1)(c) CONSTRUCTION TRAFFIC MANAGEMENT PLAN IN RESPECT OF THE NATIONAL GRID (BRAMFORD TO TWINSTEAD REINFORCEMENT) ORDER 2024 – DEADLINE FOR COMMENTS 18<sup>TH</sup> JUNE 25</li> </ul>
15.	<p>Finance: All relevant papers provided:</p> <ol style="list-style-type: none"> <li>To approve the June finance reports and agree that delegated authority be given to the Chairman, to sign this outside of the meeting:</li> </ol>

	<ul style="list-style-type: none"> <li>• Bank Reconciliation June 2025.</li> </ul> <ol style="list-style-type: none"> <li>2. To approve Payment Schedule for June .</li> <li>3. To note Annual Renewal of Public Liability Insurance renewed for 1<sup>st</sup> June 2025- 30<sup>th</sup> May 2025 – Policy ACY 2382923.</li> <li>4. To review and agree Unity Trust – savings accounts</li> <li>5. To note peripheral purchases requiring debit card payment are to be made following the Financial Regulations Item 6.18 <i>“Any debit card issues for use will be specifically restricted to the Clerk and will also be restricted to a single transaction maximum value of £500 unless authorised by council or finance committee in writing before any order is placed.” No personal debt/credit are acceptable for such purchases.</i></li> <li>6. To approve the Neighbourhood CIL Expenditure Report for 2024-25</li> </ol>
16	<p>Confidential:</p> <ul style="list-style-type: none"> <li>• To discuss Litterpicking - new tender applications</li> <li>• To discuss Grounds Maintenance – new tender applications</li> </ul>
17.	Date of next meeting: Members are asked to note that the next Parish Meeting is scheduled for 21st July 2025 @ 7pm at the Parish Room, Ship Lane, Bramford.