



BRAMFORD PARISH COUNCIL



Bramford Parish Council, The Parish Room, Ship Lane, Bramford, Suffolk, IP8 4AN
Clerk: Jane Every. Tel: 01473 852464 e-mail: clerk@bramfordparishcouncil.gov.uk

BRAMFORD PARISH COUNCIL

The Parish Councillors of BRAMFORD PARISH COUNCIL are summoned to attend the Parish Meeting, to be held on 15th September 2025 commencing at 7.00pm at the Parish Room.

Public Attendance Members of the public and press are welcome to join the meeting. The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. Anyone who wishes to do so must speak with the Clerk 24 hours prior to the meeting. The minutes will be published on the website and all public documents associated with this agenda will be available. Members of the public will be invited to give their views/questions to the Parish Council on agenda issues or raise issues for consideration or including at future meetings.

AGENDA

1.	To receive and consider apologies for absences
2.	To receive members declarations of pecuniary and non-pecuniary interest.
3.	To consider any requests for dispensations received
4.	To note the minutes of the Parish Council Meeting of 21 st July 2025 and to agree that delegated authority be given to the Chair to sign the minutes outside of the meeting.
5.	<ul style="list-style-type: none">Public Forum: Councillors to receive questions from the public with regards to items on the agenda.
6.	<p>To note summary of correspondence received before the meeting and consider any action.</p> <ul style="list-style-type: none">Resident request for parking space marking in Walnut Tree CloseTo discuss resident request wish to donate a Liquid Amber (Sweet Gum) or Deciduous Maple tree in memorial to family at Lawn CemeteryResident request to look into the school transport to Claydon High School. The 988 bus was suspended in July consequently there is only the 989 serving through the main village.Request from Bramford Local History Group – to set up an area in Parish Room dedicated to the archive information.
7.	<p>To receive reports from :</p> <ul style="list-style-type: none">County Councillor C ChambersDistrict Council J Caston
8.	<p>To received report from Committees and relevant groups:</p> <ol style="list-style-type: none">Bramford Playing FieldLorraine Victory HallBramford Open SpacesFootpaths WardenCommunication Lead

	6. Tree Warden - Suggestion of tree management plan at Lawn Cemetery 7. Allotment Warden 8. Planning representative 9. Loraine Eustace Broke Trust 10. Keep Bramford Tidy Warden 11. Cemetery – To discuss tree management plan To discuss resident request wish to donate tree i Liquid Amber (Sweet Gum) or deciduous maple.
10.	To further note update Playingfield Car Park purchase
11.	To discuss placing bollard at end of Paper Will Lane.
12.	To discuss Bramford Lawn Cemetery expansion update
13.	To discuss Neighbourhood Development Plan (NDP)
14.	To discuss purchase of a defibrillator by Noticeboard , The Gables
15.	Nosegay (David Jackson) request more information on Ship Lane car park maintenance
16.	To note any updates on the Action Plan and agree any further actions.
17.	Planning Decisions: To note determinations by the Local Planning Authority (MSDC) Council to note the following determinations made by MSDC: <ul style="list-style-type: none"> DC/25/05016 -- Discharge of Conditions Application for DC/21/05468 - Conditions 6 (Archaeological Works), 24 (Hazel Dormouse Method Statement) and 25 (CEMP for Biodiversity) Location: Land To The South Of, Bullen Lane, Bramford, Suffolk – APPROVED.
18.	To consider and agree Council comments on applications made to the Local Planning Authority (MSDC) (please note: in planning matters the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body): <ul style="list-style-type: none"> DC/25/03419 - Householder Application - Formalising vehicular access to existing parking area Location: 31 Acton Close, Bramford, Ipswich, Suffolk IP8 4ER – DEADLINE 22ND AUGUST – EXTENDED TO 18TH SEPTEMBER 2025. DC/25/03398 - Full Planning Application - Erection of 7no bungalows, (following demolition of disused St John Ambulance Station and Priory House offices). Construction of new estate road access within existing highway frontage, following stopping up of existing access. Construction 2no additional vehicular accesses to serve proposed Plots 1 and 7. Location: Former Ambulance Station, Duckamere, Bramford, Ipswich Suffolk IP8 4AJ – DEADLINE 25TH AUGUST – EXTENDED TO 24TH SEPTEMBER 25. SCC/0121/25/DoR -FOR INFORMATION: DISCHARGE OF REQUIREMENT 4(1)(c) (CONSTRUCTION TRAFFIC MANAGEMENT PLAN FOR STAGE 3 SITE SPECIFIC MATTERS) IN RESPECT OF THE NATIONAL GRID (BRAMFORD TO TWINSTEAD REINFORCEMENT) ORDER 2024 -DEADLINE 19TH SEPTEMBER 20235 SCC/0122/25/DoR - FOR INFORMATION: DISCHARGE OF REQUIREMENT 4(1)(c) (CONSTRUCTION TRAFFIC MANAGEMENT PLAN FOR STAGE 3 SITE SPECIFIC MATTERS) IN RESPECT OF THE NATIONAL GRID (BRAMFORD TO TWINSTEAD REINFORCEMENT) ORDER 2024 -DEADLINE 29TH SEPTEMBER 20235
19.	Finance: All relevant papers provided:

	<ol style="list-style-type: none"> 1. To approve the Sept finance reports and agree that delegated authority be given to the Chairman, to sign this outside of the meeting: <ul style="list-style-type: none"> • Bank Reconciliation Sept 2025 • Half yearly Budget update 2. To approve Payment Schedule for August and September . 3. To approve the Neighbourhood CIL Expenditure Report for 2024-25 4. To note External Audit report from PKF Littlejohn for year 2024-25 and Notice of Conclusion of Audit as published on website and noticeboards. 5. To discuss Bramford Playingfield Association (Sports and Leisure Centre) Football Club request for Grant of £25,000 towards refurbishment of changing facilities at Sport Centre (£200,000 grant funded from Football Association). 6. River Gipping Trust – Footpath Improvement – To discuss Grant application request letter.
20.	Confidential : Local Government Pay Scale Award for year 2025-26 to be approved.
21.	Date of next meeting: Members are asked to note that the next Parish Meeting is scheduled for 20th October 2025 @ 7pm at the Parish Room, Ship Lane, Bramford.