



BRAMFORD

PARISH COUNCIL



Bramford Parish Council, The Parish Room, Ship Lane, Bramford, Suffolk, IP8 4AN
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The Parish Councillors of BRAMFORD PARISH COUNCIL are summoned to attend the Parish Council Meeting, to be held on 21st March 2022 commencing at 7.00pm at the Parish Room, Ship Lane, to transact the business as set out in the agenda below:

Public Attendance

Members of the public and press are welcome to join the meeting. The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. Anyone who wishes to do so must speak with the Clerk 24 hours prior to the meeting. The minutes will be published on the website and all public documents associated with this agenda will be available. Members of the public will be invited to give their views/questions to the Parish Council on agenda issues or raise issues for consideration or including at future meetings.

AGENDA

1.	To receive and consider apologies for absences
2.	To receive members declarations of pecuniary and non-pecuniary interest
3.	To consider any requests for dispensations received
4.	To note the minutes of the Parish Council meeting of 21 st February 2022 (as circulated) and to agree that delegated authority be given to the Chair to sign the minutes outside of the meeting.
5.	Public Forum: Councillors to receive questions from the public with regards to items on the agenda. <ul style="list-style-type: none">• DC/21/05468 – Land to South of Bullen Lane, Bramford – Presentation from Cambridge Power (part of Pigeon Group) representatives, Giles Hanglin (CEO) and Neil Waterson (Head of Planning).• Gareth Key to speak regarding Speed Indicator Device.
6.	To receive reports from: <ol style="list-style-type: none">1. County Councillor Chris Chambers2. District Councillor James Caston
7.	Reports from Committees and Relevant groups <ol style="list-style-type: none">1. Bramford Playing Field2. Loraine Victory Hall3. Bramford Open Spaces – Chair LP to report4. Footpaths Officer5. Communication Officer6. Tree Officer - Presentation7. Allotment Officer

8.	To note summary of correspondence and consider action to be taken where applicable.
9.	To note any updates on the Action Plan and agree any further actions.
10.	To discuss Queen's Platinum Jubilee Public Holiday – <ul style="list-style-type: none"> 1. To discuss and agree Budget allowance of £5,000 to include cost for the following: <ul style="list-style-type: none"> • Set up costs for Hanging Baskets (as detailed) – Totalling £1,1666.01 inclusive of VAT.- which includes quotes for supply of Baskets/Brackets ; Amberol Ltd x 20 Baskets/brackets £1,026.12 inclusive of VAT Plantscape Ltd x 20 Baskets £1,222.80 inclusive of VAT • Ongoing cost for “top up” maintenance for annual – (to be confirmed.)
11.	To agree adoption of following updated Policies: <ul style="list-style-type: none"> • Safe Guarding Policy V2.0 • Training and Development Policy V2.0 • Volunteer Policy V2.0 • Noticeboard Policy V2.0 • Banking Policy V2.0 • Lone Working Policy V2.0 • Health and Safety Policy V2.0 • Equality Statement V2.0 • Social Media Policy V2.0 • Accessibility Statement V2.0 • Freedom of Information V2.0 • Model Publication Scheme V2.0 • Code of Conduct V2.0 • Complaints Policy V2.0 • Grievance Policy V2.0 • Disciplinary Policy V2.0
12.	To discuss Cemetery Issues : <ul style="list-style-type: none"> • Resident raised issue with parking on The Street opposite the Cemetery. Cars and lorries parked on The Street outside Willowbrook causing issues on approach to bend. To discuss with a view to look into double yellow lines put in place. • Further discussion on amendment to Rules/new Policy • Further discussion on plans for cemetery
13.	Planning Decisions: to note the following determinations made by MSDC: <ul style="list-style-type: none"> • DC/21/01220 – Discharge of Conditions – Condition 14 (Construction Environmental Management Plan) – Land East of The Street and Loraine Way, Bramford IP8 4NS. – DECISION APPROVED.
14.	To consider and agree Council comments on applications made to the Local Planning Authority (MSDC) (please note: in planning matters the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body): <ul style="list-style-type: none"> • DC/21/05669 – Consultation Mid Suffolk Development B Committee 23.03.22 – Land South of Fitzgerald Road, Bramford – To discuss and provide comment at meeting (3 mins). • DC/21/0060 – Full Planning Permission – Installation of renewable led energy generating station comprising ground-mounted photovoltaic solar arrays and battery-based electricity storage containers together with substation, inverter transformer stations, site accesses, internal access tracks, security measures, access gates, other ancillary infrastructure, landscaping and biodiversity enhancements including Nature Areas – Lane To East of The Channel, Burstall Hill – Re-Consultation – Trail trenching reports documents

	<p>received 23.02.22 – DEADLINE FOR COMMENTS 27.03.22</p> <ul style="list-style-type: none"> • DC/20/05895 - Full Planning Permission – Installation of renewable led energy generating station comprising ground-mounted photovoltaic solar arrays and battery-based electricity storage containers together with substation, inverter transformer stations, site accesses, internal access tracks, security measures, access gates, other ancillary infrastructure, landscaping and biodiversity enhancements including Nature Areas – Lane To East of The Channel, Burstall Hill – Re -Consultation – Trail trenching reports documents received 23.02.22 – DEADLINE FOR COMMENTS 27.03.22 • DC/22/00712 – Householder Application – Erection of single storey part rear/side extension with raised decking (following demolition of existing conservatory) and conversion of garage to additional living accommodation. – 43A Paper Mill Lane, Bramford IP8 4BP. – DEADLINE 5TH APRIL 2022.
15..	<p>Finance:</p> <ol style="list-style-type: none"> 1. To receive the March finance reports and agree that delegated authority be given to the Chairman to sign these outside of the meeting: <ul style="list-style-type: none"> • Bank Reconciliation • Budget to Actual • Reserves 2. To authorise March payments (DD,SO and Cheques) 3. To note receipts since last meeting. 4. To discuss and agree Suffolk Highways’ Inventory of BPC Street Lighting by way of Agreement with the next period of charges, and discuss their forecast increase in Street Lighting costs @ 70% including whether to replace the SOX and MBFU lamps with LED lanterns, to reduce energy costs (Clerk awaiting costings from Suffolk Highways – example would be the quote from Suffolk Highways of £2580 plus VAT for replacement at Paper Mill Lane Units 246 & 253 as previously minuted and to be agreed for payment). 5. To further discuss and agree new contract for Grass cutting for village (Fitzgerald Road, Fraser Road & St Mary’s Close): <ul style="list-style-type: none"> • BMSDC @ £1,274.17 inclusive of VAT (10 cuts per year) • Vertas Ltd @ £3,024 inclusive of VAT (16 cuts per year) • Nosegay Gardening & Cleaning Services @ £1650.00 (10 cuts) 6. To agree donations received from the Tree Planting of £80.00 be used to purchase wild flower seeds for planting in the village. 7. To agree Tennis Club Planning Application cost to be paid by BPC.
16.	<p>To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting due to the confidential nature of the business to be discussed:</p> <ul style="list-style-type: none"> • Staffing matters
17.	<p>Date of next meeting: Members are asked to note that the next Parish Council meeting is scheduled for 25th April 2021 @ 7.00pm at the Parish Room, Ship Lane, Bramford.</p>

Jane Every

Parish Clerk Bramford Parish Council