



BRAMFORD

PARISH COUNCIL



Bramford Parish Council, The Parish Room, Ship Lane, Bramford, Suffolk, IP8 4AN
Clerk: Locum Clerk Tel: 01473 747433 e-mail: bramfordparishcouncil@btinternet.com

The Parish Councillors of BRAMFORD PARISH COUNCIL are summoned to attend a meeting of the Parish Council, which will be a video meeting via Zoom, on Monday 18th January 2021 commencing at 7.30pm

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. The minutes and all public documents associated with this agenda will be published as usual.

Public Attendance

Members of the public and press are welcome to join the Zoom meeting. Members of the public will be invited to give their views/questions the Parish Council on issues on the agenda or raise issues for consideration or inclusion at future meetings.

If anyone wishes to join the meeting as a member of the public please join from PC, Mac, Linux, iOS or Android: <https://us02web.zoom.us/j/83626072288?pwd=UUhBUlVPYkpZcjdGSHZoN3VYUXVTdz09> or Telephone: dial +44 203 481 5237, then enter passcode (967245) when prompted

AGENDA

1.	To receive and consider apologies for absences
2.	To receive members declarations of pecuniary and non-pecuniary interest
3.	To consider any requests for dispensations received
4.	To note the minutes of the Parish Council meeting of 21st December 2020 (as circulated) and to agree that delegated authority be given to the Chair to sign the minutes outside of the meeting: draft minutes attached
5.	To fill the casual vacancies for a Parish Councillor by co-option
6.	Public Forum: Councillors to receive questions from the public with regards to items on the agenda.
7.	To receive reports from 1. County Councillor John Field: 2. District Councillor James Caston:
8.	To note any updates on the Action Plan and agree any further actions: Document attached.

9.	<p>To discuss and agree action to be taken following the Heritage Pre-application Enquiry response relating to the replacement of the windows at The Old School and Parish Room: Pre-application advice attached.</p>
10.	<p>To consider and agree Council comments on applications made to the Local Planning Authority (MSDC) (please note: in planning matters the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body):</p> <ol style="list-style-type: none"> 1. DC/20/05913: Proposal: Householder Application - Erection of single-storey side extension. (Following demolition of garage). Location: 8 Church Green, Bramford, Ipswich, Suffolk IP8 4AT 2. DC/20/05914: Proposal: Application for Listed Building Consent - Erection of single-storey side extension. (Following demolition of garage). Location: 8 Church Green, Bramford, Ipswich, Suffolk IP8 4AT 3. DC/21/00157: Proposal: Householder application - Erection of rear porch extension (following demolition of existing rear porch canopy), internal alterations, repairs, and associated works. Location: 113 Paper Mill Lane, Bramford, Ipswich, Suffolk IP8 4BU 4. DC/21/00158: Proposal: Listed Building Consent - Erection of rear porch extension (following demolition of existing rear porch canopy), internal alterations, repairs, and associated works as detailed within Design Access and Heritage Statement. Location: 113 Paper Mill Lane, Bramford, Ipswich, Suffolk IP8 4BU
11.	<p>Finance: All relevant papers attached</p> <ol style="list-style-type: none"> 1. To receive the December finance reports and agree that delegated authority be given to the Chairman to sign these outside of the meeting: <ol style="list-style-type: none"> i. Bank Reconciliation ii. Budget to Actual iii. Reserves 2. To authorise January payments (DD,SO and Cheques): Schedule attached 3. To agree that £75,000 is transferred from the General Reserve into a Community Asset Reserve 4. To agree that £20,000 is transferred from the General Reserve into a Community Projects Reserve 5. To agree that £20,000 is transferred from the General Reserve into a Depreciation and Replacement of assets reserve 6. To agree that £25,000 is transferred from the General Reserve into a General Maintenance Reserve

	<p>7. To consider the draft budget for 2021-22: Draft budget attached</p> <p>8. To confirm the Precept to be set for the Parish of Bramford for the year 2021-2022</p>
12.	To agree the adoption of the Training and Development Policy: Draft policy attached
13.	To agree the adoption of the Safe Guarding Statement: Draft statement attached
14.	To agree the adoption of the Volunteer Policy: Draft policy attached
15.	To agree the adoption of Noticeboard Policy: Draft Policy attached
16.	<p>Reports from Committees and Relevant groups</p> <ol style="list-style-type: none"> 1. Bramford Playing Field 2. Loraine Victory Hall 3. Bramford Open Spaces 4. Bramford C of E VC Primary School 5. Councillors' Reports
17.	To note summary of correspondence received before the meeting and consider any action:
18.	Date of next meeting: Members are asked to note that the next Parish Council meeting is scheduled for 15 th February 2021 via zoom commencing at 7.30pm
19.	<p>To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed:-</p> <p>Staffing Matters – to note the results of meetings held to discuss staffing matters</p>

Claire Pizzey

Locum Clerk
Bramford Parish Council