

# BRAMFORD

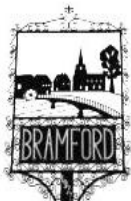
## PARISH COUNCIL



**Members of Bramford Parish Council are hereby summoned to attend the Parish Council Annual Meeting to be held on Monday 20<sup>th</sup> May 2019 at 7.30pm at the Parish Room to transact the business as set out below.**

### AGENDA

1.	Election of Chairperson
2.	Opening including questions from the public
3.	To receive the reports from a. County Councillor, John Field b. District Councillor, James Caston
4.	Apologies a. Councillors to consider apologies for absence b. Councillors to consent to accept apologies received
5.	Declarations of pecuniary and non-pecuniary interests a. To receive declarations and their nature
6.	Election of Vice Chair
7.	To consider and approve the minutes of the previous Parish Council meeting a. 15 <sup>th</sup> April 2019
8.	Co-option a. Councillors to consider the co-option of a new councillor
9.	Statutory Business a. RFO Appointment – Councillors to consider the appointment of the Clerk to the Council as Responsible Finance Officer for the 2019/20 financial year (s.151 Local Government Act 1972)
10.	Action Plan a. Works to Council building – external woodwork and windows b. Works to Council building – repair of decorative memorial stone c. Cemetery – Additional pathway to cremation plots d. Cemetery – Field adjacent to cemetery, maintenance e. Cemetery – Unauthorised structure – grave plots 589, 590 and 591
11.	Finance a. Monthly Payments – To approve this month's payments b. Annual Audit Return 2019/20 – Councillors to approve Sections 1 and 2 – (i) Annual



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	Governance Statement, (ii) Accounting Statement c. Insurance Policy – Councillors to consider renewal of policy for 2019/20 financial year
12.	Playing Field Car Park a. Councillors to consider quotes for re-surfacing of the Playing Field car-park, Fraser Road
13.	Internal Audit Report 2018/19 a. Councillors to consider recommendations made in the report
14.	Planning. a. DC/19/00233 - Outline Application (with access and all other matters reserved) - Residential development of up to 190 homes including affordable homes, pre-school facility, with areas of landscaping and public open space, new access from Loraine Way and pedestrian and cycle links (Revised application) – Land east of The Street and Loraine Way – (Duplicate application) Councillors to consider a response to planning application
15.	National Allotment Society a. Councillors to consider membership of this society
16.	Reports from Committees and Relevant Groups a. Bramford Playing Field b. Loraine Victory Hall c. Bramford Open Spaces d. Councillors Report i. To note Councillors' activities since last meeting ii. To receive reports from Councillors on village issues
17.	Clerk's Report
18.	Meeting Dates 2019/20 a. Councillors to confirm meeting dates for the forthcoming year
19.	Items for next meeting
20.	Close of meeting

*D Stroh*

Diana Stroh  
Proper Officer to the Council