

# BRAMFORD

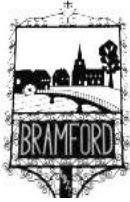
## PARISH COUNCIL



**Members of Bramford Parish Council are hereby summoned to attend the Parish Council Meeting to be held on Monday 21<sup>st</sup> March 2016 at 7.30pm at the Parish Room to transact the business as set out below.**

### AGENDA

1. ELECTION OF CHAIRPERSON
2. QUESTIONS FROM THE PUBLIC
3. TO RECEIVE THE REPORTS OF THE DISTRICT COUNCILLORS
4. APOLOGIES
5. Councillors declaration of interest appropriate to any item on the agenda
6. ELECTION OF VICE-CHAIRPERSON
7. TO APPROVE THE MINUTES OF MEETINGS HELD ON 15<sup>TH</sup> FEB AND 7<sup>TH</sup> MAR.
8. BRAMFORD COMMUNITY GROUP – Councillors to consider a resolution by Cllr Hooker to dissolve this sub committee.
9. ACTIONS OUTSTANDING – see attached document
  - a. Bramford Scout HQ
  - b. Bus Shelter, Gables Corner
  - c. Cemetery Maintenance
10. FINANCES
  - a. Monthly payments – to approve this month's payments
11. GLASSHOUSE PROJECT – update from Cllr Hooker
12. EMPLOYEE PENSION SCHEME – Councillors to consider a resolution to place their employee(s) in a pension scheme
13. PUBLIC AND PRESS TO BE EXCLUDED FROM REMAINDER OF MEETING  
Councillors to consider the exclusion of press and public for the remainder of the meeting in accordance with Schedule 12A of Local Government Act 1972.



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14. CLERK'S CONTRACT OF EMPLOYMENT – Councillors to consider and approve a contract of employment for Parish Council Clerk
15. STATUTORY DOCUMENTS – Councillors to consider and approve the revision and update of statutory documents relating to grievance, disciplinary and complaints procedures.
16. STANDARDS CONTROL –
  - a. Councillors to consider a resolution to create a standards control role that would oversee quality and staffing issues.
  - b. Councillors to elect a councillor to this role.
17. CHAIRMAN'S ALLOWANCE  
Councillors to consider a resolution to end the payment of an annual allowance to the chairman.
18. QUALITY COUNCIL REVIEW – councillors to consider ongoing Parish Council compliance with Quality requirements 2009.

Ms D Stroh  
Clerk to Bramford Parish Council

### PLEASE NOTE

**It is planned to discuss all agenda items after item 13 in private. Any person who is not a councillor would be asked to leave at this point.**