



BRAMFORD

PARISH COUNCIL



Bramford Parish Council, The Parish Room, Ship Lane, Bramford, Suffolk, IP8 4AN Clerk:
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MONDAY 18TH SEPTEMBER AT PARISH ROOM, SHIP LANE, BRAMFORD, IP8 4AN

Present: Cllr M Brand, Cllr C Chambers, Cllr S Coulson, Cllr I Dicker, Cllr J Gardiner, Vice Chair A Haigh,
Chair L Powell, Cllr C Ransom, Cllr C Welsby, Cllr C Wolton, C Beaumont (Minute taker)

MINUTES

1.	To receive and consider apologies for absences <i>Cllr Ayriss, Cllr Reeve, District Councillor Caston, Clerk/RFO J Every.</i>
2.	To receive members declarations of pecuniary and non-pecuniary interest. <i>None received.</i>
3.	To consider any requests for dispensations received. <i>None received.</i>
4.	<p>To note the minutes of the Parish Council meeting of 17th July 2023 and to agree that delegated authority be given to the Chair to sign the minutes outside of the meeting</p> <p>To note amendment to Minutes of meeting 19th June 2023 – Item 14. With addition “approved”. <i>Noted.</i></p> <p><i>Cllr Wolton requested clarity on funding for table-tennis. Confirmed correct as stated in Minutes.</i></p> <p><i>Proposed by Cllr Brand, seconded Cllr Dicker.</i></p>
4a.	<p>Public Forum: Councillors to receive questions from the public with regards to items on the agenda.</p> <ul style="list-style-type: none">Resident raised the issues regarding new properties on Bullen Lane, other side of B1113, where Plot Nos 1,2&3 is confusing for deliveries etc. <p><i>Members discussed – and advised that residents contact the Post Office for permanent numbering and post codes for these houses. The properties are on a national speed limit road. Resident was directed to Suffolk Highways reporting for any future issues or concerns.</i></p>
5.	<p>To receive reports from:</p> <p>County Councillor C Chambers - provided <i>verbal report which included;</i></p> <ul style="list-style-type: none"><i>Ship Lane verge – commented he was disappointed this has not been done and will be chasing this up.</i><i>Riverhills resurfacing – commented that he was hopeful this will be done early next year.</i><i>Yellow lines – Several residents have complained that the yellow lines will impede them, is noted these are mainly on corners and to reinforce the law. Once the consultation has finished feedback will be reviewed. Noted other areas may also benefit from yellow lines but too many lines not conducive to the village,</i>

	<ul style="list-style-type: none"> • Steps at No. 1 Loraine Way – spoken to Highways who are unlikely to carry out works. BPC urged to obtain quotes and pass to County Councillor Chambers who will cover cost from locality budget; • Buses – positive discussions with Ipswich Buses are taking place in respect of Wolsey Grange which might include Bramford/Sproughton. Funding is available from Central Government to put travel in areas of black spots. An application process is being put together for parishes to apply with the key being data, if there is a case for a better bus service a bid is more likely to be successful. More information is likely to be to hand in next few weeks; • Claydon High School RAACS concrete – Years 7, 10 & 11 were prioritised with 14 classrooms out of use. Portacabins are being procured. • Budgets – presently being worked on for next year but with a £23m gap in forecast budget there will be cuts. <p>District Councillor J Caston – <i>not in attendance.</i></p>
6.	<p>To receive report from Committees and relevant groups:</p> <ul style="list-style-type: none"> • Bramford Playing Field. Cllr Gardiner reported the play area refurbishment has started. Cllr Gardiner advised that sadly, after 26 years on the PFMC committee, he no longer felt able to continue and would be advising the PFMC at the next meeting. This will leave them with no PC rep. Cllr Gardiner was thanked for his enormous contribution over the years. Cllr Gardiner volunteered to visit Whip Street Motors re; sponsoring new playingfield sign at cost of approx. £200. • Loraine Victory Hall - running well and very busy. The date for the centenary is now 8th March. Central heating / air conditioning system working well and can be controlled remotely. • Bramford Open Spaces – Discuss ed vandal proof bins. Suitable iron, vandal proof bins have been identified at £500 each plus small extra cost of legs and fixing costs. Cllr Chambers offered in principle to fund the purchase price but cannot confirm until after 13th October. In meantime it was agreed to go ahead with Parish Council funding if Cllr Chambers unable to. The Parish Lengthsman could be employed to fix the bins. Proposed by Chair Powell, seconded Cllr Coulson. All in favour. <p>Councillors invited to attend next work party to be held on 14th October at 9.30am.</p> <ul style="list-style-type: none"> • Footpaths Warden – nothing to report. • Communication Warden – issues for highlighting – buses, workparty, yellow lines, playground, trees work. • Tree Warden – Cllr Dicker advised a quote of £250 received from Chris Evans who feels the field maple and silver birch at Vicarage Lane should be pollarded. Agreed to book this work in with Chris. No further quotes required. Cllr Ranson will advise residents accordingly. Oak tree near the village sign may need attention but care required as thought to have been planted as a memorial tree. Quotes received for two large cherry trees on Pound Lane which are causing problems. Agreed to accept lowest of three quotes at £456 from Acorn Trees. Proposed by Cllr Wolton, seconded Cllr Coulson. All agreed. • Allotment Warden – Cllr Gardiner advised he will be collecting rents on 2nd October. There is one empty plot at Duckamere. At Station Field the cutting of hedges and grass has been agreed at £250. A terminated plot has been relet and there are two other vacant plots. • Planning – To discuss a planning committee. Cllr Wolton advised the Planning Committee had sat recently to make a decision on the Enso and EDF applications. Enso won on appeal. Certain conditions were agreed and the process quite

	<p><i>thorough. No more fees will be incurred. The EDF application was not finalised as a "closed" site visit will now take place next week, after which a decision will be made. The Fitzgerald Road development has slowed down. The public footpath cannot be opened until the development has finished. The new bus stop areas in Fitzgerald Road have been noted.</i></p> <p>Cllr Gardiner left the meeting at 8.10pm.</p> <ul style="list-style-type: none"> • <i>Lorraine Eustace Broke Trust – Due to Cllr Reeve absence not discussed fully at meeting. . It is understood the Parish Clerk is prepared to do the accounts. The annual grant application process for students has been advertised with deadline for end of October.</i> • <i>Litterpicking – update from August event and next planned date. Deferred to next mtg.</i>
7.	<p>To note summary of correspondence received before the meeting and consider any action.</p> <ul style="list-style-type: none"> • <i>Suffolk Accident and Rescue Service – Annual Report and Letter. Noted.</i> • <i>New resident - has issues with Amazon deliveries abuse as there is no sign to Bullen Lane as you turn in. There is a large sign erected by the builder, but that will go in time, and drivers are not looking at it. Same resident has raised Bullen lane is a no through rd , but there is a lot of traffic, including heavy lorries going up and down with great frequency during the day. She observes that there is no 30mph sign, although it is a residential lane and I would say that some traffic is travelling at 50 to 60 miles per hour. Residents asks would it be possible to have Bullen Lane signposted?</i> <i>New numbering required. Members discussed and is noted – advised responsibility to residents for (See 4a above)</i> • <i>Resident in Acton Road request- a "no parking" sign be placed on the grass, due to cars parking. Issue to be raised with D Cllr Caston.</i> • <i>Resident has issue with trees around 24 St Mary's close – This has been dealt with.</i>
8.	<p>To note any updates on the Action Plan and agree any further actions. <i>Discussed items on list.</i></p>

9.	<p>Planning Decisions: To note determinations by the Local Planning Authority (MSDC) Council to note the following determinations made by MSDC:</p> <p>DC/23/00946 - : Discharge of Conditions Application for DC/20/04322 - Condition 3 (Landscaping Scheme) Location: Land At Copenhagen Cottage, Tye Lane, Bramford, Ipswich Suffolk IP8 4NP – REFUSED.</p> <p>DC/23/02570 Householder Application - Erection of part single storey and part two storey front side and rear extensions (following demolition of garage) Construction of parking area to front garden 3 Paper Mill Lane, Bramford, Ipswich, Suffolk IP8 4BP – APPROVED.</p> <p>DC/23/02619 - Full Planning Application - Erection of 1No dwelling (following demolition of existing bungalow). Carlton, 1 Bullen Lane, Bramford, Suffolk IP8 4JD – APPROVED.</p> <p>DC/23/02338 - Proposal: Discharge of Conditions Application for DC/21/01220 - Conditions 7 (Signage) and 9 (Management Plan) Location: Land East Of The Street And Loraine Way , Bramford, Ipswich, IP8 4NS – APPROVED.</p> <p>Appeal Ref: APP/W3520/W/23/3319970 Land to the south of Church Farm, Somersham, IP8 4PN and Land to the east of The Channel, Burstall, IP8 4JLSuffolk - Ref DC/20/05895 – APPEAL ALLOWED – WITH COSTS</p> <p>DC/23/02863 - Application for Listed Building Consent - Erection of single-storeyextension to existing kitchen area, south of existing structure and alterations. The Gables, Bramford Road, Bramford, IP8 4AX – GRANTED.</p> <p>DC/23/02862 - Householder Application - Erection of single-storey extension to existing kitchen area, south of existing structure as per Design and Access Statement. The Gables, Bramford Road, Bramford, IP8 4AX – GRANTED. DC/23/01881 - Discharge of Conditions Application for DC/19/01401 - Condition18 (Landscaping) Location: Land To The South Of, Fitzgerald Road, Bramford, Suffolk – APPROVED.</p> <p>DC/23/01729 - Householder Application - Erection of two storey side extensions and first floor rear extension with Juliet balcony. LOCATION: 5 Paper Mill Lane,Bramford, Ipswich, Suffolk, IP8 4BP – APPROVED.</p> <p><i>Members noted.</i></p>
10.	<p>To consider and agree Council comments on applications made to the Local Planning Authority (MSDC) (please note: in planning matters the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body):</p> <p>DC/23/01729 -Householder Application - Erection of two storey side extensions and first floor rear</p>

	<p>extension with juliet balcony. Location: 5 Paper Mill Lane, Bramford, Ipswich, Suffolk IP8 4BP – DEADLINE 9TH AUGUST 2023 (EXTENSION REQUESTED NONE RECEIVED).</p> <p>DC/23/03630 - Proposal: Full Planning Application - Creation of drainage detention basin, underground pipe, interceptor and gravel strip. Location: Land To The South Of, Bullen Lane, Bramford, Ipswich Suffolk IP8 4JD- DEADLINE 23RD AUGUST 2023 – EXTENSION REQUESTED NONE RECEIVED.</p> <p><i>Noted that although extensions had been requested, all were refused to cover timeframe due to Bramford PC recess. Cllr Wolton advised care needs to be taken with planning extensions and care monitored to ensure relevant planning matters are not slipping and are highlighted as appropriate. The Chair raised whether a working group or another person with a planning mind would be beneficial with a meeting before deadlines. Would be beneficial to Council.</i></p>
11	<p>Finance: All relevant papers provided:</p> <ol style="list-style-type: none"> 1. To approve the August/September 2023 finance reports and agree that delegated authority be given to the Chairman to sign these outside of the meeting: <ul style="list-style-type: none"> • Bank Reconciliation 2. To approve August/September payments schedule (DD,SO and Cheques) <p><i>Noted by Cllr Wolton that a payment of £80 (2 x £40) for table tennis at village hall had not been added.</i></p> <p><i>Chair Powell to sign outside the meeting, proposed by Cllr Coulson, seconded Cllr Brand.</i></p> <ol style="list-style-type: none"> 3. To note adjustment to Year end 2022-23 Bank Reconciliation to include Interest from Suffolk Building Society Statement. <i>Noted.</i> 4. To note amended AGAR as <u>above</u> for signature and publication. <i>Noted.</i> <p>To note Unity Bank account has now been opened, Co op bank balance will be transferred to the new account in due course.</p> <p><i>Noted. Cllr Gardiner and Clerk will be arranging to visit Suffolk B/Soc to close down account.</i></p> <ol style="list-style-type: none"> 6. To note – Playingfield Refurbishment Grant – Application submissions for MSDC Section 106 and Suez Community Funds – both are now confirmed, and await completion of project to request release of funds to Bramford PC to settle final invoice. <i>Noted.</i> 7. To note engagement of Lengthsman, as Domonic Lavington at rate of £25 per hour or price per job as agreed. To discuss and agree a quarterly budget on works schedule. <i>Noted.</i> 8. To discuss and approve setting up of new email domain name, and IT hosting support, initial quote with Suffolk Cloud.com (present host): <ul style="list-style-type: none"> • <u>2 Years</u> -Domain name £150/10 Mailboxes (2GB) £300., with option to purchase additional GB as and when required.

	<p><i>Discussed and noted 2GB unlikely to be adequate and costly to purchase more. Vice Chair Haigh will look into options and bring to next meeting.</i></p> <p>9. Appeal Ref: APP/W3520/W/23/3319970 Land to the south of Church Farm, Somersham, IP8 4PN and Land to the east of The Channel, Burstall, IP8 4JL Suffolk - To discuss and approve the payment to Burstall Parish Council the portion of invoice relating to legal advice of £704.00 (no VAT to reclaim). <i>Chair Powell proposed to accept, Cllr Coulson seconded.</i></p> <p>10. Playingfield – Tree maintenance – To discuss and agree quotes for pollarding of cherrytree. Acorn Tree Agreed. <i>(see Item 16 – Tree Warden)</i></p> <p>11. To discuss and agree a budget for the assignment of surveyor to value the Assets of BPC for the purposes of the Asset Register. <i>Discussed and agreed a budget of £200 for professional services of Hamilton Smith Estate Agents, Claydon, for valuations of buildings for the asset register. Proposed by Chair Powell, seconded by Cllr Haigh.</i></p> <p><i>The meeting closed at 9.04pm.</i></p>
12.	<p>Date of next meeting: Members are asked to note that the next Parish Council meeting is scheduled for 16th October 2023 @ 7.00pm at the Parish Room, Ship Lane, Bramford.</p>

