



BRAMFORD PARISH COUNCIL



Bramford Parish Council, The Parish Room, Ship Lane, Bramford, Suffolk, IP8 4AN
Clerk: Jane Every. Tel: 01473 852464 e-mail: bramfordparishcouncil@btinternet.com

BRAMFORD PARISH COUNCIL

MONDAY 18th DECEMBER 2023 AT PARISH ROOM, SHIP LANE, BRAMFORD, IP8 4AN

Present: Cllr M Ayriess, Cllr M Brand, District Cllr J Caston, Cllr C Chambers, Cllr J Gardiner, Chair L Powell, Cllr C Ranson, Cllr C Wolton, Clerk/RFO J Every, no members of the public.

MINUTES

1.	To receive and consider apologies for absences Cllr Coulson, Vice Chair Haigh, Cllr Dicker, Cllr Reeve, District Cllr Caston, Cllr Welsby.
2.	To receive members declarations of pecuniary and non-pecuniary interest.
3.	To consider any requests for dispensations received
4.	To note the minutes of the Parish Council meeting of 20th November 2023 and to agree that delegated authority be given to the Chair to sign the minutes outside of the meeting. <i>Cllr Wolton proposed , Cllr Ranson seconded to approve, save slight amendment to Vicarage Lane (not Close).</i>
5	Public Forum: Councillors to receive questions from the public with regards to items on the agenda. <i>No members or public attended.</i>
6.	To receive reports from : <ul style="list-style-type: none">County Councillor C Chambers – distributed to members and posted on website. – <i>not present.</i>District Council J Caston – <i>Cllr Caston reported the next full council meeting in January when he will have some update.</i> <i>C Cllr Chambers provided report distributed to members.</i>
7.	To received report from Committees and relevant groups: <ol style="list-style-type: none">Bramford Playing Field – <i>lost property mentioned.</i>Loraine Victory Hall – <i>Cllr Wolton reported, bookings very busy.</i>Bramford Open Spaces - <i>Cllr Brand reported new bins have been delivered, not yet fitted.</i>Footpaths Warden – <i>Cllr Ranson updated on various footpath inspections. The footpath around the EDF development was discussed, as to whether can be approved.</i>Communication Warden - <i>Cllr Coulson not present</i>Tree Warden - <i>Cllr Dicker not present</i>Allotment Warden – <i>Cllr Gardner has obtained quotes for the work , will be discussed at next meeting.</i>

	<p>8. Planning – <i>Cllr Wolton provided update</i></p> <p>9. Loraine Eustace Broke Trust - <i>nothing to report.</i></p> <p>10. Litterpicking - <i>Cllr Ayriss will look at next litter pick in January.</i></p>
8.	<p>To note summary of correspondence received before the meeting and consider any action.</p> <ul style="list-style-type: none"> • Resident – issue with parking on grasses, Acton Road/Acton close – <i>Members discussed the issue, Chair has suggested planting some of the trees that Tree Warden has obtained.</i> • Resident – Flindell Drive – request for drop kerb – <i>Chair Powell discussed the issue, has inspected the site, is to meet District Cllr Chambers to view site and further discussed.</i> • Mobile food – Yum-Yum request to sell food 2-3 days a week – <i>Members discussed – Ship Lane Car park is no longer able to receive pop up vans – LVH has brought increase in vehicles to car park. Chair will communicate response, to advise welcome to attend Branford, but will need to find a different location.</i> • <i>Cllr Brand report a resident contacted her regarding Bus stop that was removed. Was confirmed the new bus timetable will not include this stop.</i>
11.	<p>To note any updates on the Action Plan and agree any further actions.</p> <p><i>Members discussed updates. Clerk to further chase the Street Lighting works start date.</i></p>
12.	<p>Planning Decisions: To note determinations by the Local Planning Authority (MSDC) Council to note the following determinations made by MSDC:</p> <p>DC/223/05087 - Application for a Non Material Amendment relating to DC/21/05669 - Addition of solar PV panels to Plots 8-12. Location: Land To The South Of, Fitzgerald Road, Bramford, Suffolk - APPROVED.</p> <p>DC/23/04965 Discharge of Conditions Application for DC/20/05895 - Condition 22 (Archaeology) Land To The South Of Church Farm, Somersham, IP8 4PN And Land To The East Of The Channel, Burstall, IP8 4JL In Suffolk – GRANTED.</p> <p><i>Members noted.</i></p>
13.	<p>To consider and agree Council comments on applications made to the Local Planning Authority (MSDC) (please note: in planning matters the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body):</p> <p>Dc-23-025021 - Householder Application – Erection of first floor rear extension and side extension to existing ground floor with a two-storey side extension. New windows to front elevation. Location: 4 Henderson Close, Bramford, IP8 4EZ, - 1st January 2024.</p> <p><i>Members discussed. No objection, but will provide comment on parking.</i></p>
14.	<p>Finance: All relevant papers provided:</p> <ol style="list-style-type: none"> 1. To approve the December 2023 finance reports and agree that delegated authority be given to the Chair to sign these outside of the meeting: <ul style="list-style-type: none"> • Bank Reconciliation 2. To approve December payments schedule (DD,SO and Cheques) <i>Cllr Ayriss proposed, Cllr Gardener seconded, to approve item 1 & 2 .</i>

	<p><i>Clerk reported :</i></p> <ul style="list-style-type: none"> • <i>Suffolk Building Society bank account has now been closed. Cheque received for £38,253.93 , which includes a final interest fig of £1,102.69.</i> • <i>Balance transfer from Co op bank to Unity Bank will now be completed.</i> <p>3. – Bridge – Landscaping Project – Cost - Quotes;</p> <ul style="list-style-type: none"> • £2,100 including cost of all materials and plants. <p><i>To be discussed at next meeting.</i></p> <p>4. Domain name/Email address – Members agreed to go ahead with this.</p> <p>5. Discuss – Budget for Allotment extension . <i>Members discussed , quotes agreed budget for £1,500.00. Chair Powell proposed P Keeble quote for £1,500, Cllr Ranson seconded.</i></p> <p>6. Discuss – budget for “Keep of Grass” signs for grass verges. <i>Chair discussed budget of £50 , Cllr Ayriss proposed, Chair Powell seconded.</i></p> <p><i>Meeting closed 20.10pm.</i></p>
u	<p>Date of next meeting: Members are asked to note that the next Parish Council meeting is scheduled for 15th January 2024 @ 7.00pm at the Parish Room, Ship Lane, Bramford.</p>