



BRAMFORD PARISH COUNCIL



Bramford Parish Council, The Parish Room, Ship Lane, Bramford, Suffolk, IP8 4AN
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The Parish Councillors of BRAMFORD PARISH COUNCIL are summoned to attend the Parish Meeting, to be held on 16th October 2023 commencing at 7.00pm at the Parish Room, Ship

BRAMFORD PARISH COUNCIL

MONDAY 18TH SEPTEMBER AT PARISH ROOM, SHIP LANE, BRAMFORD, IP8 4AN

Present: Cllr M Ayriess, Cllr M Brand, District Cllr J Caston, Cllr C Chambers, Cllr S Coulson, Cllr J Gardiner, Vice Chair A Haigh, Chair L Powell, Cllr C Ranson, Cllr Reeve, Cllr C Welsby, Cllr C Wolton, Clerk/RFO J Every, 13 members of the public, Chair of Bramford Playingfield Association, and Bramford Open Spaces Association, B Wakeling.

MINUTES

1.	To receive and consider apologies for absences. <i>Cllr Dicker received.</i>
2.	To receive members declarations of pecuniary and non-pecuniary interest. <i>None received.</i>
3.	To consider any requests for dispensations received <i>None received.</i>
4.	To note the minutes of the Parish Council meeting of 18th September 2023 and to agree that delegated authority be given to the Chair to sign the minutes outside of the meeting. <i>To be resent to members before approval.</i>
5	<p>Public Forum: Councillors to receive questions from the public with regards to items on the agenda.</p> <ul style="list-style-type: none">• Presentation from resident regarding Item 9. <i>Pupils and residents provided a presentation to the members regarding a request for Bramford Bike Track request for Bramford village. They mentioned they have created a campaign, involved local media, which includes BBC Radio Suffolk. They are looking to obtain some independent fund raising. Members asked questions following the presentation.</i> <p><i>Chair of Bramford Playingfield Association (BPFA) provided a short comment providing a view on the present problem regarding issues such as vandalism and mess. He commented that the Playingfield Association had not been approached as of yet.</i></p> <p><i>Chair moved Item 9, to discuss during the forum. Chair presented a short video on an impression of a layout to obtain some feedback in the discussion. He said if this was to be a planned project, there would have to be an association created, with a</i></p>

	<p><i>dedicated officer who would attend the monthly meetings as part of the committee groups. He asked if there could be a campaign to improve the litter and vandalism problem, if it is wished for this project to go ahead, was important for BPC, BOS and Playingfield Association to see some improvement. Chair asked for the campaigners to look to work on a plan for the project for BPC to look at further at next meeting.</i></p> <p><i>Members of Public left meeting.</i></p> <p><i>Chair and members discussed this project. Members asked that emphasis is given to the design to be inclusive to all young village residents. Also that consideration is given to the importance of future maintenance, and involvement by participants in looking after the area, by being part of an association connected to the Playingfield Association and BPC. Members commented there would need to be a number of considerations in managing the site, as well as outlay and maintenance costs. Members agreed in principle to this project.</i></p>
6.	<p>To receive reports from :</p> <ul style="list-style-type: none"> • County Councillor C Chambers – C Cllr Chambers covered points from his report which had been distributed to members, and posted on Bramford PC website - New and independent fire control centre gives the best deal for Suffolk, Public views sought over improvements to A140, Inflation, SEND school transport and care costs contribute to council's predicted overspend, Councils unite against National Grid pylon proposals • District Councillor J Caston – D Cllr Caston covered points from his report, which was distributed to members, and posted on Bramford PC website - Political assistants, 700 MW solar farm, Homelessness, JobCentre Partnership, Community Transport, Improving private rental, John Peel Centre expansion, Community Climate Action Roadshow.
7.	<p>To received report from Committees and relevant groups:</p> <ol style="list-style-type: none"> 1. Bramford Playing Field - Cllr Gardner reported litterpicking has improved the area. The Playingfield refurbishment Ceremonial open day to be 5th November, 11-12pm, coffee,icecreams, and presentation at 1pm, announcing logo competition winners, 1.30pm D Cllr Caston will cut the official ribbon. Kompan will providing some gift bags. Newsletter will detail the event. 2. Loraine Victory Hall – Cllr Wolton commented excellent attendance for hire of hall. 3. Bramford Open Spaces - Cllr Dicker provided report in his absence. - Vandal proof bins have been ordered for Bramford Open Spaces. Saturday's work party was well attended and the trees and shrubs overhanging the main paths were tidied up whilst the wooden kissing gate was repaired. Lane had complained about access steps and a broken sign post on the public footpath (Off PML) beside Grove Farm. The steps were repaired quickly due to Health & Safety, but there was a delay in repairing the sign. Been confirmed that told me that the work has now been done. 4. Footpath Warden - Resident of Papermill Lane had complained about access steps and a broken signpost on the public footpath (Off PML) beside Grove Farm. The steps were repaired quickly due to Health & Safety, but there was a delay in repairing the sign. She had recently told me that the work has now been done. 5. Communication Warden - Cllr Coulson covered what to include in next newsletter, to include – the Bike Track proposal, the Playingfield Refurbishment Open Day,

	<p>6. <i>Tree Warden - Cllr Dicker provided his report, which included The orchard had its last cut in September. All trees have grown well this year apart from one pear which I will replace over the winter. The street trees seem to be doing well this year despite no watering. The summer was more than wet enough! The silver birch and field maple trees on Vicarage Close will be trimmed as agreed by Kriss Evans in the winter, date to be decided. There is at least 50 trees grown from local seed ready to plant, looking for ideas for locations. Cllr Gardner mentioned awaiting the work on the cherry tree.</i></p> <p>7. <i>Allotment Warden – Reported there were 5 plots available but have now been taken, and happy with the new tenants.</i></p> <p>8. <i>Planning – Cllr Wolton , reported on the consultation meeting regarding EDF application , with D Cllr Caston. Reported that this was approved with conditions, several further meetings in the calendar to further discuss, before it is signed off. There was acknowledged disappointment despite the challenges undertaken by BPC and others. Cllr Wolton is working hard to ensure the biodiversity is sufficient, and consideration regarding the deer. D Cllr Caston thanked Cllr Wolton for all her hard work on this matter.</i></p> <p>9. <i>Lorraine Eustace Broke Trust - Cllr Reeve reported they have had two applications for bursary only, discussed whether the funds received via the recycling credit from BPC – should be donated to a different charity. Chair asked if a new Chair could be agreed on, at that point discussion on this will then be made. Cllr Welsby asked for information to see if she may get involved.</i></p> <p>10. <i>Litterpicking – Cllr Ayriss, is planning the next one before Christmas, but date as yet not determined. Good support given to this.</i></p>
8.	<ul style="list-style-type: none"> To note summary of correspondence received before the meeting and consider any action. Housing Solutions office of BMSDC has enquired Bramford PC might be able to provide some support to a new resident, who has no internet, or transport – on low income. <i>Cllr Wolton reported that following the invitation given to the resident via BMSDC (from the Clerk) to the LVH coffee morning, with Rev Falla in attendance, the resident did not attend. Clerk to inform BMSDC.</i> 2 x Residents – Dangerous speeding issues on The Street, involving child – request for any changes to the road eg. speed reductions, speed humps, speed camera, lights. <i>Cllr Ranson mentioned there has been other residents that have raised this issue. C Cllr Chambers said the area does not fulfil any of the criteria for further speed restrictions, or lights. Chair suggested a community speed watch group. D Cllr Caston mentioned there has been offers from residents to get involved. Suffolk Constabulary will provide the training and equipment. Members are to pursue the recruitment of volunteers.</i> <i>C Cllr Caston mentioned the possibility of obtaining ANPR cameras, which will be looked into.</i>
9.	<ul style="list-style-type: none"> To discuss request for new purpose built X/Bike/Scooter/Skateboard Track in Bramford. – was discussed following Item 5.
10..	To note any updates on the Action Plan and agree any further actions.

11..	<p>Planning Decisions: To note determinations by the Local Planning Authority (MSDC) Council to note the following determinations made by MSDC:</p> <p>DC/23/02327 - Discharge of Conditions Application for DC/22/01861 - Conditions 3 (Construction Environmental Management Plan) and 4 (Construction Environmental Management Plan For Biodiversity) Location: Bramford Sub Station, Bullen Lane, Bramford, Ipswich Suffolk IP8 4JL</p> <p>DC/23/03630 - Full Planning Application - Creation of drainage detention basin, underground pipe, interceptor and gravel strip. Land To The South Of, Bullen Lane, Bramford, Ipswich Suffolk IP8 4JD – APPROVED.</p> <p><i>Members Noted.</i></p>
12.	<p>To consider and agree Council comments on applications made to the Local Planning Authority (MSDC) (please note: in planning matters the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body):</p> <p>DC/23/04465 – Full Application for Planning Permission – Creation of backwater habitat adjacent to the River Gipping. Location: Grindle Farm, The Grindle, Bramford, Ipswich Suffolk IP8 3BP - DEALINE 17TH OCTOBER EXTENSION to 24th OCTOBER 2024.</p> <p><i>Cllr Wolton comment that this applicant is the Suffolk Wildlife Trust, therefore can see no issue with this application. Members agreed no objection.</i></p> <p>DC/23/04729 – Cross Boundary Planning Application - Installation of underground cable. Location: Bramford Solar Farm And Battery Storage Facility And On Adjoining Land, , Land East Of The Channel,, Burstall, (Part In The Parish Of Bramford), IP8 4JL – DEADLINE 3RD NOVEMBER 2023</p> <p>DC/23/04730- Cross Boundary Planning Application - Installation of underground cable. Location: Bramford Solar Farm And Battery Storage Facility And On Adjoining Land, , Land East Of The Channel,, Burstall, (Part In The Parish Of Bramford), IP8 4JL – DEADLINE 3RD NOVEMBER 2023.</p> <p><i>Cllr Wolton mentioned that these applications came in late to the meeting. Cllr Wolton will provide comment on behalf of BPC – Chair proposed objection to application, Cllr Ayriss seconded.</i></p>
13.	<p>Finance: All relevant papers provided:</p> <ol style="list-style-type: none"> 1. To approve the October 2023 finance reports and agree that delegated authority be given to the Chairman to sign these outside of the meeting: <ul style="list-style-type: none"> • Bank Reconciliation 2. To approve October payments schedule (DD,SO and Cheques) <p><i>Clerk reported Receipts for October included - MSDC - Bramford PC portion of Neighbourhood CIL award for period 01.04.23 to 30.09.23 of £141,516.41 received at bank 15.10.23</i></p>

	<p>3. To note and approve 2022-23 Statement of Accounts (as amended to include Suffolk BS interest).</p> <p><i>Vice Chair Haigh proposed to accept, Cllr Gardner seconded.</i></p> <p>4. To note VAT reclaim has been filed with HMRC– await confirmation of payment, when Clerk will update. £31,744.20, and has now been received at bank.</p> <p>5. To agree – Bramford Playingfield Association (BPFA)– request for funds for CCTV – as per the quotes; Sound and vision £960/Prime security £800/Advanced protection £1000.</p> <p><i>Cllr Coulson proposed, Vice Chair Haigh seconded to approve share of cost of £500.</i></p> <p><i>Cllr Reeve raised the importance of ensuring the installation complies with the Councillors Code of Conduct, ensuring it is adhered to before installation, members agreed that Bramford Playingfield Association must ensure correct policy is implemented covering safeguarding /Data protection compliance. Clerk will look into the protocol regarding cameras in public space.</i></p> <p>6. To discuss and agree quote – Remembrance Sunday – Confetti Supermarket “confetti cannons” £40.80.</p> <p><i>Chair Powell proposed, Cllr Wolton seconded to agree.</i></p> <p>7. To note - PKF Littlejohn LLP, Chartered Accountants, External Auditor ‘s Report and Certificate received 25th September 2023 – confirming relevant legislation and regulatory requirement met, with no matters of concern raised. “ Notice of Conclusion of Audit” has been published, together with Section 3 “External Auditor’s Report and Certificate 2022-23.</p> <p><i>Members noted.</i></p> <p>8. To note - PKF Littlejohn have advised that change to Practitioners Guide 2023 (para 1.26) has made is mandatory for the 2023-24 period- “ that every authority is to have a gov.uk or org.uk address, and that under the Annual Governance Statement local authority should ensure that it has an email address which complies with this requirement”.</p> <p><i>Members noted.</i></p> <p>9. To discuss and approve – Street Lighting LED upgrading works requote from Suffolk Street Lighting of £50,708.00 ex VAT.</p> <p><i>Chair Powell proposed to accept , all members agreed. Clerk to instruct order.</i></p> <p>10. To discuss and agree new domain name/email hosting to comply with above – further quote for IONOS - 10 users they do a small business deal for 50gb accounts which equates to £25 per month or £250 per year.</p>
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	<p><i>Vice Chair Haigh discussed 3 x quotes of Suffolk Cloud, Cloud Next, Ionos.</i></p> <p><i>Vice Chair Haigh proposed to agree to Cloud Next, Cllr Ayriss seconded.</i></p> <p><i>Meeting closed 21.20pm</i></p>
14.	<p>Date of next meeting: Members are asked to note that the next Parish Council meeting is scheduled for 20th November2023 @ 7.00pm at the Parish Room, Ship Lane, Bramford.</p>