



BRAMFORD PARISH COUNCIL



Bramford Parish Council, The Parish Room, Ship Lane, Bramford, Suffolk, IP8 4AN
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BRAMFORD PARISH COUNCIL

MONDAY 20th NOVEMBER 2023 AT PARISH ROOM, SHIP LANE, BRAMFORD, IP8 4AN

Present: Cllr I Dicker, District Cllr J Caston, Cllr C Chambers, Cllr S Coulson, Cllr J Gardiner, Chair L Powell, Cllr C Ranson, Cllr Reeve, Cllr C Welsby, Cllr C Wolton, Clerk/RFO J Every, 3 members of the public.

MINUTES

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| 1. | To receive and consider apologies for absences <i>Vice Chair Haigh, Cllr Brand and Cllr Ayriss provided apologies.</i> |
| 2. | To receive members declarations of pecuniary and non-pecuniary interest. <i>Cllr Wolton as Chair of Loraine Victory Hall regarding Grant in Item 13.</i> |
| 3. | To consider any requests for dispensations received |
| 4. | To note the minutes of the Parish Council meeting of 18 th September 2023, and 16 th October 2023 and to agree that delegated authority be given to the Chair to sign the minutes outside of the meeting. <i>Cllr Coulson proposed, Cllr Gardiner seconded, to approve and be signed.</i> |
| 5 | <p>Public Forum: Councillors to receive questions from the public with regards to items on the agenda.</p> <ul style="list-style-type: none"><i>The representative for the Table Tennis Club provided an update on the club and its new members, reported there is great interest from variety of players. With ref to Item 14.7 he spoke regarding plans for future membership subscription/fees. Discussed a wish for future regular grant funding from Bramford PC.</i><i>Representatives of the campaign group for the Pump Track (Item 14.5) provide a further update. Chair Powell discussed the update following Playingfield Management Association meeting on the project, where approval was given for the go ahead of project . He discussed the quotes provided which have been circulated to members. C& K Contractors Ltd were the only company that provided a full detailed quotation and pricing. Chair Powell discussed all 3 x quotes, having undertaken some research into C& K Contractor Ltd who have installed several excellent previous projects. It was suggested all parties involved have a meeting to discuss a full design project. Due diligence would be followed prior to accepting any quote. Chair Powell has suggested Bramford PC fund the project to sum of £87,000 + VAT, (with a possible 10% difference under or over</i> |

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| | <i>quote) together with some external sponsorship, presently can confirm Scottish Power are offering support.</i> |
| 6. | <p>To receive reports from :</p> <ul style="list-style-type: none"> County Councillor C Chambers – <i>C Cllr Chambers discussed his report from October (distributed to members and posted on Bramford PC website). Chair asked if the ditch issue in Bramford has been reported, C Cllr Chambers confirmed this is being looked into. (Item 8). Mentioned up to date figures on properties affected with the flooding following from Storm Babet, reaching up to 1,000, reminded residents that applications for any compensation with Suffolk CC is open until January. He raised the Suffolk Library Contract up for tender, reminding residents to participate in providing feedback on future wishes for mobile libraries.</i> District Council J Caston – <i>provided his report to members – D Cllr Caston discussed his report which has been circulated to members and posted on Bramford Pc website). He raised concern about some flooding damage refurbishment of resident properties – in relation to future flooding impacts. He mentioned the increase of budget from MSDC towards upgrading local authority properties, commenting there is great need. Homelessness Strategy work to continue, commenting his concern on serious increase, impacting from higher rental, rural areas, to point of crisis. He has recommended focusing on the under 25s, looking at early intervention before becomes crisis for individuals. He reported first stage of the Joint Local Plan has been approved, together with the timetable. Reminded there is still Locality grant funds available to local groups etc.</i> |
| 7. | <p>To received report from Committees and relevant groups:</p> <ol style="list-style-type: none"> Bramford Playing Field –<i>Chair Powell attended the latest Playingfield Management Association meeting and provided an update . Tennis Club received the agreed Grant from Bramford PC which is still in their bank as the lighting project costs have increased. To be reviewed. Public Realm have been approached to include emptying further bins on the playingfield.</i> Loraine Victory Hall – <i>Cllr Wolton reported LVH very busy for hire.</i> Bramford Open Spaces – <i>Cllr Dicker reported the vandal proof bins should be delivered before Christmas, requesting assistance to install them. Replacement bench will be ordered, as previously minuted, also looking into vandal proof versions. Discussed some tree branches need to be pollarded, should be done this week.</i> Footpaths Warden – <i>Cllr Ranson – discussed path by bridge needs looking at. Other paths were discussed requiring remedial maintenance, that will be looked into. Chair mentioned Item 9, resident report of fallen branch injury, which was discussed best way to make good.</i> Communication Warden – <i>Cllr Coulson discussed what was included in last Newsletter – which included the Pump Track, Library issue. Members suggest further flyers sent out, to increase sign up to the Newsletter -with a payment of £30 for distributor.</i> Tree Warden - <i>Cllr Dicker reported that he has carried out an inspection of all the trees in the village, only one looking poor, otherwise looking good. Hedgerow trees and trees are being collected next week, from Tree Council , and is looking for places to plant. Still awaiting pollarding on tree on Vicarage Lane.</i> Allotment Warden – <i>Cllr Gardiner reported Duckamere and Station field allotments are full, with several residents on waiting list. He asked if could extend the plot at Stationfield, looking for half size individual plots rather than full size.</i> |

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| | <p><i>Initially cost expectation around £1,000 to clear out, rotavate and prepare. Chair asked for quotes for the work, was agreed to look at further.</i></p> <p>8. Planning – Cllr Wolton reported on EDF application – following further consultation. To continue pushing on this, with view to prepare a further response when needed. Reported finally made contact with Site Manager at Hopkins Developments - with update, end of April expected for first occupants, though properties as yet not sold. Planting around development will be completed, when fence will be moved, to improve the access. Pleased to report heat source pump being installed, as well several energy saving sources.</p> <p>9. Loraine Eustace Broke Trust - Cllr Reeve reported a further application received for Grant funding. Cllr Welsby plans to join the committee. Update to follow.</p> <p>10. Litterpicking - Cllr Ayriss not present.</p> <p><i>D Cllr Caston left meeting 20.43Pm</i></p> |
| 8. | <p>To note summary of correspondence received before the meeting and consider any action.</p> <ul style="list-style-type: none"> Resident reporting issue with open drainage ditch at Flindell Drive Flooding issue, and debris. – <i>Chair commented this has been discussed at meeting and reported. Will be looking into kerb enquiry.</i> |
| 9. | <ul style="list-style-type: none"> TRO Application (Yellow Lines) – To discuss Suffolk Highways Informal Consultation Summary, which includes residents objections/suggestions, and Suffolk Highways conclusions and advice. – <i>Members discussed</i> Resident reported accident from fallen branch on head whilst walking by Ship Lane (LVH side) .<i>As discussed at meeting Item 6.</i> |
| 10. | <p>To discuss planned new Ipswich Buses Bramford bus route and timetable . <i>Chair Powell reported, that following discussions with C Cllr Chambers, and various members , Ipswich Buses have invited application for funding for this. C Cllr Chambers updated members. A draft timetable, and application has been submitted to Ipswich Buses. He is optimistic funding will become available, application process is still open, will be informed in January 2024 of outcome. Chair Powell thanked C Cllr Chambers on his work.</i></p> |
| 11. | <p>To note any updates on the Action Plan and agree any further actions.</p> <p><i>Cllr Gardiner left meeting 21.21pm</i></p> |
| 12. | <p>Planning Decisions: To note determinations by the Local Planning Authority (MSDC) Council to note the following determinations made by MSDC:</p> <p>None received.</p> |
| 13. | <p>To consider and agree Council comments on applications made to the Local Planning Authority (MSDC) (please note: in planning matters the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body):</p> <p>DC/23/04965 - Land To The South Of Church Farm, Somersham, IP8 4PN And Land To The East Of The Channel, Burstall, IP8 4JL In Suffolk – Discharge of Conditions for DC/20/05895 – Condition 22 (Archaeology) – No date provided. – <i>Noted.</i></p> <p>DC/21/01220 – Land East of the Street and Loraine Way - Received from Stutt & Parker – Notice of an application to MSDC (not yet filed) which seeks planning permission for the provision of a footpath link and the improvement of part of an existing footpath to provide access to Bramford playing field. The new footpath would link the residential development completed by Bellway (ref. DC/18/00233) and the Hopkins Homes development to the south (ref. 2986/15). The footpath works are a requirement of the</p> |

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| | <p>s.106 obligations in respect of the Bellway Homes development, and are referenced in condition 15 of the outline planning permission, as subsequently revised by NMA ref. DC/21/01220. – To discuss and respond to Strutt and Parker. – <i>Cllr Wolton will provide a comment to submit by 8th December 2023.</i></p> |
| 14. | <p>Finance: All relevant papers provided:</p> <ol style="list-style-type: none"> To approve the November 2023 finance reports and agree that delegated authority be given to the Chairman to sign these outside of the meeting: <ul style="list-style-type: none"> Bank Reconciliation Budget to date To approve November payments schedule (DD,SO and Cheques). <p><i>Item 1 & 2. Cllr Dicker proposed, Cllr Ranson seconded to approve.</i></p> <p><i>Update from Clerk –</i></p> <ul style="list-style-type: none"> <i>Section 106 Grant from MSDC has been received of £150,000, together with the Suez Community Fund of £50,000 = Total £240,000. Kompan invoice will now be paid of £200,000 + VAT £40,000 = £240,000 – (VAT will be reclaimed).</i> <i>Clerk and Cllr Gardiner attended Suffolk Building Society branch to start process to close the Bramford PC deposit account. Second part of administration in progress to complete the process.</i> <p>3. To discuss and agree - Bramford Playingfield Association – Annual Grant application request for £6,500 (previously £5,500). Also to note Yr End Accounts 2022-23</p> <p><i>Members discussed, Chair Powell proposed, Cllr Ranson seconded to agree for year 2023-24. To be reviewed annually.</i></p> <p>4. To discuss and agree – Loraine Victory Hall – Annual Grant application request for £5,500.</p> <p><i>Members discussed, Cllr Welsby proposed, Cllr Reeve agreed Grant for year 2023-24 . To be reviewed annually.</i></p> <p>5. Pump Track – Following approval from the Bramford Playingfield Association (BPFA) – 3 x Companies have been selected for quotes, To discuss and agree :</p> <ul style="list-style-type: none"> JB Extreme Landscapes Ltd in region of £77,000 without detailed breakdown. Velosolutions LTd - in region £100,000 + VAT without detailed breakdown. C&K Contractors Ltd provided total £87,000 + VAT, with full breakdown <p><i>Chair raised that suggestion of up to £90,000 provided from Bramford PC funds. Chair proposed, Cllr Coulson seconded, all members in agreement to go ahead with financial support £90,000.</i></p> <p>6. To note Local Government National Salary Pay Award for 2024-25 received from SALC– increase of £1 per hour backdated from 1st April 2023 equal to flat rate payment of £1,925.</p> |

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| | <p><i>Chair Powell proposed Local Government National Salary Pay Award for 2024-25 to be approved, Cllr Ranson seconded.</i></p> <p>7. Bramford Table Tennis Group – Further Request for Grant towards cost of hiring LVH . £100 towards the annual cost. To discuss providing financial guidance .</p> <p><i>Members discussed. Cllr Reeve proposed, Cllr Dicker seconded to contribute the £100. To review.</i></p> <p>8. To approve Bramford PC Infrastructure Investment Plan (PIIP) To discuss forming Sub committee as is required - to be approved at Annual Parish Meeting in May.</p> <p><i>Chair Powell proposed to approve PIIP, Cllr Reeve seconded.</i></p> <p><i>Meeting closed 9.55pm.</i></p> |
| 15. | <p>Date of next meeting: Members are asked to note that the next Parish Council meeting is scheduled for 18th December 2023 @ 7.00pm at the Parish Room, Ship Lane, Bramford.</p> |