



BRAMFORD

PARISH COUNCIL



Bramford Parish Council, The Parish Room, Ship Lane, Bramford, Suffolk, IP8 4AN
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The Parish Councillors of BRAMFORD PARISH COUNCIL are summoned to attend the Parish Council Meeting, to be held on 18TH July 2022 commencing at 7.00pm at the Parish Room, Ship Lane, to transact the business as set out in the agenda below:

Present : Cllr M Ayriess, Cllr M Brand, Cllr S Coulson, Cllr C Ranson, Cllr Gardiner, Cllr P Kingham, , County Councillor C Chambers , Chair L Powell, Cllr C Wolton, Clerk J Every 1 member of public.

MINUTES

1.	To receive and consider apologies for absences <i>Cllr Dicker, Vice Chair A Haigh, Cllr Reeve, District Cllr J Caston</i>
2.	To receive members declarations of pecuniary and non-pecuniary interest <i>Non received</i>
3.	To consider any requests for dispensations received <i>Non received.</i>
4.	To note the minutes of the Annual Council meeting of 20 th June 2022 (as circulated) and to agree that delegated authority be given to the Chair to sign the minutes outside of the meeting. <i>Cllr Ranson proposed, Cllr Coulson seconded accepted.</i>
5.	Public Forum: Councillors to receive questions from the public with regards to items on the agenda. <i>Resident spoke regarding - serious parking issues various areas of village, including parking outside Lawn Cemetery, Fitzgerald Road, Gipping Way. County Cllr Caston discussed this with members and resident.</i>
6.	To receive reports from: <ol style="list-style-type: none">1. County Councillor Chris Chambers - <i>discussed his report provided to members. Chair Powell asked about the watering initiative, relating to the village allotment. County Cllr Chambers mentioned this may be applicable, more information to follow. Members discussed possibility of a community project to set up some way of storing the water wasted. County Cllr Chambers discussed some further issues raised by BPC – a request for an islandthis has been refused, mentioned possibility of BPC financing this and maintenance of grass cutting. County Cllr Chambers can obtain quotes from a project design should BPC wish to pursue this. Cllr Wolton asked that further evidence is provided first and ask for review before pursuing independently. The issues with overgrown paths at Ship lane and Paper Mill Lane were also raised further from last meeting. County Cllr Chambers responded that these are always affected by MSDC budgets. County Cllr Chambers praised the Platinum Jubilee Celebrations in the village.</i>2. District Councillor James Caston - <i>absent</i>
7.	Reports from Committees and Relevant groups

	<ol style="list-style-type: none"> 1. Bramford Playing Field- <i>Cllr Gardiner discussed the refurbishment of the apparatus in the playing field, which is progressing. Chair Powell mentioned the Football Club received some funding, which was confirmed by Cllr Gardiner.</i> 2. Loraine Victory Hall – <i>Cllr Wolton mentioned a complaint from a resident (included in correspondence), a deep clean will be undertaken.</i> 3. Bramford Open Spaces - Bramford Summer Litter Picking Challenge – <i>Cllr Brand discussed the increase in vandalism. Chair Powell asked how repairs will be undertaken, Cllr Brand responded the cost of replacement and whether BPC are going to finance , to be discussed further. Chair Powell discussed with members the suggestion of a community litter picking challenge. Chair asked for proposal to agree providing the cost of the prize for this, Cllr Ayriss proposed this should be a regular event. Cllr Powell proposed to provide £20 voucher, Cllr Wolton seconded. Chair Powell suggested to review this as a wider scheme in the future.</i> 4. Footpaths Officer – <i>Cllr Ranson mentioned, Fitzgerald Road/Sproughton Road issue with grasscutting, that BMSDC haven't as yet carried out their cut, due in next week.</i> 5. Communication Officer – <i>Cllr Coulson covered what has been included in the newsletter, he will include the discussion on the litter picking.</i> 6. Tree Officer – BMSDC "Parish Trees, Hedgerows and Wildflowers Scheme 2022" - deadline 31st August 2022 (in his absence, request to agree to making application for hedgerows/wildflowers – with suggestions on locations/requirements from members). <i>Members discussed suggestions of where hedgerows and wildflowers could be placed. Clerk to liaise with Cllr Dicker on application.</i> 7. Allotment Officer (discuss cover letter to include with October rent invoice, to allotment holders. <i>Cllr Gardiner discussed an increase in rent. Also discussed providing a letter covering the liability for cost to put good allotment when returning the plot. Raised the request to reduce height of hedge at Station field allotment, with a cost of £250. Members discussed and considered request. Chair proposed contract is changed to include rule on "putting good plot" when returning plot, and to raise the rent by £5 to £25. Chair Powell proposed, Cllr Ayriss seconded, 5 in favour, 2 abstained. Cllr Gardiner requested BPC to agree cost for maintenance, Chair Powell proposed, Cllr Kingham seconded to agree.</i>
8.	<p>To note a summary of correspondence and consider action to be taken where applicable.</p> <ul style="list-style-type: none"> • Resident email of appreciation of Platinum Jubilee Celebrations in village • Resident email traffic issue at Fitzgerald Road <p><i>All noted. Cllr Wolton commented it was very much a joint effort, and appreciated.</i></p>
9.	<p>To note any updates on the Action Plan and agree any further actions.</p> <p><i>Village Gates – Discussed quotes, voted to agree Budget of £12,000. Chair Powell, Cllr Brand, all present in favour. To be allocated from CIL funds.</i></p>
10.	<p>Planning Decisions: to note the following determinations made by MSDC:</p> <p>DC-22-02004 - Approval of details reserved by Requirement 22(2)(c) (Flood Plan) pursuant to The East Anglia THREE Offshore Wind Farm Order 2017. (Paper Mill Lane) Location: East Anglia Three Offshore Windfarm, Tye Lane, Bramford, Suffolk. – APPROVED</p> <p>DC-22-01632 - Discharge of Conditions Application for DC/19/00870 - Condition 7 (Parking and Turning), Condition 8 (Refuse Bins and Collection Areas), Condition 12 (Ground Floor Levels) and Condition 22 (Landscaping Scheme) Location: Land Adjacent To Clarice House Leisure Club, Bramford Road, Bramford, Ipswich Suffolk IP8 4AZ – APPROVED.</p> <p>DC-22-01763 : Discharge of Conditions Application for DC/19/00870 - Condition 20 (Surface Water Drainage Scheme) Part discharge for Points A-F inclusive and Point H Location: Land Adjacent To Clarice House Leisure Club, Bramford Road, Bramford, Ipswich Suffolk IP8 4AZ- Approved.</p> <p>DC-22-01843 - Approval of details reserved by Requirement 16 (Highway Access and Improvements)</p>

	<p>and Requirement 27 (Traffic) pursuant to The East Anglia THREE Offshore Wind Farm Order 2017 (Converter Station) - Traffic Management Plan Location: East Anglia Three Offshore Windfarm, Tye Lane, Bramford, Suffolk – Approved.</p> <p>DC-22-01988 - Approval of details reserved by Requirement 27(1)(b) (Travel Plan) pursuant to The East Anglia THREE Offshore Wind Farm Order 2017 (Paper Mill Lane) Location: East Anglia Three Offshore Windfarm, Tye Lane, Bramford, Suffolk – Approved.</p> <p>DC-22-02156 - Proposal & Location of Development: Planning Application. Change of use of building from agricultural contractor and hire business (B1) to Class B2 industrial. Fidgeons Farm, Bullen Lane, Bramford, IP8 4JJ – APPROVED.</p> <p>DC-22-02563 - Householder Application - Erection of first floor front extension. 38 Angel Road, Bramford, Ipswich, Suffolk IP8 4JF – APPROVED.</p> <p>DC-22-02347 - Application for Listed Building Consent - Replacement of 1No. ground floor rear window and sill. 76 The Street, Bramford, Ipswich, Suffolk IP8 4EB – APPROVED.</p> <p>DC-22-04568 - Full Planning Application - Construction and operation of a 100MW Battery Energy Storage System, and related infrastructure with associated access, landscaping and drainage. Land To The South Of, Bullen Lane, Bramford, Suffolk IP8 4JD – APPROVED.</p> <p>DC-22-02677 - Application for Works to Trees Subject to Tree Preservation Order MS287/61 - Fell 1No. Horse Chestnut (T1). Lift Canopy of 1No. Oak (T2) to give up to 5m of clearance above ground level. The Croft, 18 Bullen Close, Bramford, Ipswich Suffolk IP8 4JE – APPROVED.</p> <p><i>All noted.</i></p>
11.	<p>To consider and agree Council comments on applications made to the Local Planning Authority (MSDC) (please note: in planning matters the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body):</p> <p>DC-22-02445 - Proposal: Full Planning Application - Installation of 1No. combined heat and power plant and associated compound. Location: Blakenham Nursery, Loraine Way, Bramford, Ipswich Suffolk IP8 4JS Reason(s) for re-consultation: Drawings and planning statement dated 13th June 2022. – FURTHER COMMENTS BY 6TH JULY 2022 – EXTENDED TO 19TH JULY 2022. - <i>Members discussed – no objection</i></p> <p>DC-22-03050 - Householder Application - Erection of single storey building to provide gym and games room. Location: Oakdene, Whitton Leyer, Bramford, IP8 4BE – DEADLINE 7TH JULY 2022 – EXTENSION 20TH JULY 2022. – <i>Members discussed – no objection.</i></p> <p>DC-22-03138 - Application for Works to Trees Subject to Tree Preservation Order MS287/G1 - Cut back 1No. Horse Chestnut (T1) to previous pollard points and reshape. Cut back 1No. Oak (T2) to previous pollard points. Top reduce 1No. Oak (T3) to previous pollard points and reshape. Location: 18 Bullen Close, Bramford, Ipswich, Suffolk IP8 4JE – deadline 11th JULY 2022 EXTENSION 19th JULY 2022. – <i>no objection.</i></p> <p>DC-22-00567 - Hybrid Application comprising Outline Planning Application (Access to be considered) for the erection of up to 92 homes and 13 self-build/custom build plots (including provision of up to 37 affordable homes); open space, including a village wood; land for community use/ local shops/ office space; land for a village car park; land for an extension to existing village allotments; land for paddocks; land for relocated and enhanced caravan storage provision; safeguarded land for potential future relief road; new public right of way and associated infrastructure provision. Full planning application for spine road between Loraine Way and Burstall Lane (including accesses onto Burstall Lane and Loraine Way); access for proposed caravan storage area; accesses for self-build plots from Burstall Lane; and associated drainage and highway works (including formation of passing bays on Burstall Lane).</p>

	<p>Location: Land North Of, Burstall Lane, Sproughton, Ipswich Suffolk IP8 3DE – NOTE APPLICATION WITHDRAWN</p> <p>DC-22-03277 - Householder Application - Erection of rear extension to garage for use as home office. Location: 12 Angel Road, Bramford, Ipswich, Suffolk IP8 4JF – DEADLINE 20TH JULY 2022. – <i>members discussed – no objection.</i></p> <p>DC/21/06463 – APPEAL - Reference: APP/W3520/W/22/3295609 - by: MR JACKAMAN Proposal: Application for Outline Planning Permission (Access points, Layout and Scale to be considered, Appearance and Landscaping reserved) Town and Country Planning 1990. Erection of 2No dwellings and associated works (resubmission of DC/20/05526). Location: The Spinney, Bullen Lane, Bramford, Suffolk IP8 4JH – DEADLINE 02.08.22 – <i>Members discussed – no objection</i></p>
12.	<p>Finance:</p> <ol style="list-style-type: none"> 1. To receive the July finance reports and agree that delegated authority be given to the Chairman to sign these outside of the meeting: 2. <ul style="list-style-type: none"> • Bank Reconciliation – • Quarterly budget - 3. To authorise July payments (DD,SO and Cheques) <p><i>Cllr Powell proposed to approve, Cllr Coulson seconded.</i></p> <ol style="list-style-type: none"> 4. To note receipts since last meeting. – <i>Members noted.</i> 5. To note Internal Audit by Heelis & Lodge completed, with AGAR Section 3 Annual Internal Auditor report 2021/22 signed, dated and received together with report. Note the following recommendations to be made during audit year 2022/23: <ul style="list-style-type: none"> • Ensure VAT is reclaimed back from HMRC and minute action taken • To include ref to GDPR in Council’s Risk Assessment • Ensure annual review of Risk Assessment and Internal Controls is carried out during year of audit. • External Auditor’s report to be reviewed at meeting and recorded in minutes along with any actions to be taken. <p><i>Members noted.</i></p> 6. To note External Audit by PKJ Littlejohn has been filed, await report. - <i>Members Noted.</i> 7. To discuss and assign new second signatory authorisation for banking purposes. – <i>Members discussed - Clerk to deal with changes.</i> 8. To discuss and agree budget for purchase and planting of fruit trees around village to include £300 for trees, £500 for “root drenchers”, total budget of £1,000 as raised by Tree Officer. – <i>Members discussed, was considered an excellent idea, Chair Powell proposed to purchase, Cllr Wolton seconded.</i> 9. <i>To discuss and agree 3 x quotes as itemised for Village Gates. Street Furniture Licence processed. Agreed from budget as in Item 9.</i> <p><i>Meeting closed 9.10pm.</i></p>
13.	<p>Date of next meeting: Members are asked to note that the next Parish Council meeting is scheduled for 19th September 2022 @ 7.00pm at the Parish Room, Ship Lane, Bramford.</p>

Jane Every

Parish Clerk Bramford Parish Council