

BRAMFORD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD VIA VIDEO CONFERENCING

ON MONDAY 21ST SEPTEMBER 2020 at 7.30pm

PRESENT: Cllr M Brand, Cllr J Gardiner, Cllr A Haigh, Cllr P Kingham Cllr L Powell, Cllr C Ranson and Cllr C Wolton,

IN ATTENDANCE: District Councillor James Caston and County Councillor John Field Claire Pizzey (Locum Clerk)

1.	Appointment of Chairman: Cllr A Haigh proposed that Cllr L Powell be elected as Chairman of the Council and that that delegated authority is given to sign the declaration of acceptance of office outside of the meeting. Cllr J Gardiner seconded and all were in favour.
1a.	Appointment of Vice Chairman: The Chairman proposed that Cllr A Haigh be elected as Vice Chairman of the Council and that that delegated authority is given to sign the declaration of acceptance of office outside of the meeting. Cllr C Ransom seconded and all were in favour.
2.	Councillors to approve the appointment of Claire Pizzey as Locum Clerk: All Cllrs agreed that Claire Pizzey would be appointed Locum Clerk.
3.	To receive and consider apologies for absence (in accordance with Schedule 12 of the Local Government Act 1972: None received.
4.	To receive member's declarations of pecuniary and non-pecuniary interest: None received.
5.	To consider any requests for dispensations received: None received.
6.	To consider and approve the minutes of the previous Parish Council meeting of 14th August 2020 as a true record and agree that delegated authority is given to the Chair to sign outside of the meeting: Cllrs voted to approve the minutes of August 14 th 2020 following the amendment that Cllr P Kingham chaired the August meeting and that delegated authority is

	given to the Chair to sign outside of the meeting.																																																																																			
7.	Public Forum: None present.																																																																																			
8.	<p>To receive report from County Councillor John Field: Members confirmed receipt of the report. County Councillor John Fields presented his report in brief to the members. Report as appended to these minutes</p> <p>Cllr P Kingham expressed his concerns over children jumping off the bridge. The members discussed the issue and felt that it was a Police matter and should be readdressed next year with a suggestion of signage and temporary cameras.</p> <p>To receive a report form and District Councillor James Caston: Members confirmed receipt of the report. District Councillor James Caston presented his report in brief to the members. Please see reports as appended to these minutes.</p>																																																																																			
9.	Action Plan: Nothing to report																																																																																			
10.	<p>Finance</p> <p>a. Monthly Payments: All Councillors confirmed receipt of supporting invoices and documents and resolved to approve and authorise the following payments and to include invoices received for the Street Cleaning and pest control.</p> <table><tr><th>Expenditure</th><th colspan="2">Cheque / BACS / SO</th><th>Net £</th><th>VAT £</th><th>Total £</th></tr><tr><td>Tree Surgery</td><td>CHQ</td><td>Kee Tree Services</td><td>400.00</td><td></td><td>400.00</td></tr><tr><td>Cemetery</td><td>CHQ</td><td>J Overett</td><td>850.00</td><td></td><td>850.00</td></tr><tr><td>Stationary</td><td>CHQ</td><td>C Wolton</td><td>8.32</td><td>1.66</td><td>9.98</td></tr><tr><td>Professional Charges</td><td>CHQ</td><td>Birketts</td><td>1,300.00</td><td>260.00</td><td>1,560.00</td></tr><tr><td>Maintenance</td><td>CHQ</td><td>Nosegay</td><td>600.00</td><td></td><td>600.00</td></tr><tr><td>Cemetery</td><td>CHQ</td><td>Nosegay</td><td>600.00</td><td></td><td>600.00</td></tr><tr><td>Tree Surgery</td><td>CHQ</td><td>MB Trees</td><td>2,100.00</td><td>420.00</td><td>2,520.00</td></tr><tr><td rowspan="2">Wages</td><td>SO</td><td></td><td>977.81</td><td></td><td>977.81</td></tr><tr><td>CHQ</td><td>D Stroh</td><td>730.84</td><td></td><td>830.84</td></tr><tr><td>M Sillet</td><td>CHQ</td><td>Street Cleaning</td><td>380.48</td><td></td><td>380.48</td></tr><tr><td>G Sillett</td><td>CHQ</td><td>Street Cleaning</td><td>156.00</td><td></td><td>156.00</td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td colspan="3"></td><td>8,303.45</td><td>681.66</td><td>8,985.11</td></tr></table> <p>b. CIL: Members confirmed receipt of the document. All Cllrs agreed that the CIL return</p>	Expenditure	Cheque / BACS / SO		Net £	VAT £	Total £	Tree Surgery	CHQ	Kee Tree Services	400.00		400.00	Cemetery	CHQ	J Overett	850.00		850.00	Stationary	CHQ	C Wolton	8.32	1.66	9.98	Professional Charges	CHQ	Birketts	1,300.00	260.00	1,560.00	Maintenance	CHQ	Nosegay	600.00		600.00	Cemetery	CHQ	Nosegay	600.00		600.00	Tree Surgery	CHQ	MB Trees	2,100.00	420.00	2,520.00	Wages	SO		977.81		977.81	CHQ	D Stroh	730.84		830.84	M Sillet	CHQ	Street Cleaning	380.48		380.48	G Sillett	CHQ	Street Cleaning	156.00		156.00										8,303.45	681.66	8,985.11
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	<p>for 2019-2020 was signed and delegated authority is given for the Chairman and Locum Clerk to sign outside of the meeting. District Councillor James Cason to organise a meeting with MSDC Infrastructure Team to discuss Community Infrastructure Levy and Parish Infrastructure Investment Plans.</p> <p>c. Internal Audit report 2019/20: Members confirmed receipt of the report and the recommendations that were made.</p>
11.	<p>Planning: To consider and agree Council comments on applications made to the Local Planning Authority (MSDC) (please note: in planning matters the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body):</p> <ul style="list-style-type: none"> a. DC/20/03546 – Erection of single storey side and rear extensions plus external alterations to existing bungalow (following demolition of carport and garage). 65 Leggatt Drive, IP8 4EX: The members discussed the application. All Cllrs voted to SUPPORT the application. b. DC/20/03704 – application for approval of reserved matters including Access, Layout, Scale, Appearance and Landscaping following outline application 1832/17 allowed at appeal APP/W3520W/18/3200941 for residential development for up to 190 dwellings (use class C3) with public open space, vehicular access and associated infrastructure. Land west of old Norwich Road, Whitton IP1 6LQ: The members discussed the application. All Cllrs voted to SUPPORT the application. a. DC/20/03141 – Removal of boundary wall, drop kerb and creation of off road parking. 12 Paper Mill IP8 4BS: The members discussed the application. All Cllrs voted to SUPPORT the application. <p>The members noted the applications received for which the deadline for comment has passed:</p> <ul style="list-style-type: none"> b. DC/20/03652 – Erection of 2no. Single storey extensions (following demolition of existing single storey wc porch canopy and store) internal alterations, repairs and associated works. 113 Paper Mill Lane, IP8 4BU: c. DC/20/03653 – Listed Building Consent - Erection of 2no.single storey extensions (following demolition of existing single storey wc porch canopy and store) internal alterations, repairs and associated works. 113 Paper Mill Lane, IP8 4BU <p>Planning Decisions: To note determinations by the Local Planning Authority (MSDC) Council to note the following determinations made by MSDC:</p>

	<ul style="list-style-type: none"> a. DC/20/02269 – Cock Inn, The Street IP8 4DU REFUSED b. DC/20/03190 – 65 Leggatt Drive IP8 4EX – removal of tree GRANTED c. DC/20/00233 – Land East of The Street and Loraine Way, Bramford – Discharge of Condition 15 (Pedestrian and Cycle Path)
12.	<p>Cemetery</p> <ul style="list-style-type: none"> a. Cllrs voted to review a proposal that all new requests for benches at the cemetery are placed on hold pending new wording being approved. It was agreed to look at this in the New Year. Cllr A Haigh agreed to draft a document to advise residents of the action for the uploading onto the Bramford Hub and an agenda item for October to agree a Bramford Parish Council face book page. <p>Cllr Peter left the meeting.</p> <ul style="list-style-type: none"> b. Cllrs voted that the headstone request form Hannibal Funeral Directors would be permitted if the size agreed with the terms of the Parish Policy. The Chairman agreed to action. c. Cllrs Voted to obtain three quotes for the repair to the path at the cemetery. Cllr J Gardiner agreed to action.
13.	<p>Reports from Committees and Relevant groups</p> <ul style="list-style-type: none"> a. Bramford Playing Field: Cllr J Gardiner reported that a request for a new fire door had been made from the MSDC locality budget. District Councillor James Caston advised that the money will be approved and an application would be raised for this. b. Loraine Victory Hall: Cllr C Wolton reported that the hall has re-opened, is COVID secure with certain rules put in place for users. c. Bramford Open Spaces: Cllr M Brand reported that Ipswich Borough Council has been preparing the site for reseeding wildlife seed. They would like to resurface the car park and an email has been sent to the Parish Council to ask for some financial support for the project. d. Bramford C of E VC Primary School: Cllr C Wolton reported that the handover of the building will take place this week. It was agreed that an update would be provided for inclusion on the website. e. Councillors' Reports: Cllr J Gardiner reported that he had re-let a further 2 allotment plots and requested a £200 budget to extend the car park. It was agreed that a quote

	could be sought and presented at the October meeting.
14.	<p>Correspondence</p> <p>a. SCC – letter regarding adoption of Suffolk Minerals & Waste Local Plan. Adopted 9th July 2020: No action.</p> <p>b. MSDC – Consultation on 5 year housing land supply position (consultation closed 14/9/20): No action.</p> <p>c. MSDC re Licensing Act 2003: Statement of Licensing Policy (Revision) – consultation open until 16th September 2020. Revised draft of the Statement of Licensing Policy is available to view via the Council website at http://midsuffolk.gov.uk/business/licensing/latest-licensing-news/: No action.</p>
15.	The Council resolved that under section 100(4) of the Local Government Act 1972 the public be excluded from the meeting for item 16 on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.
16.	Councillors to receive updates on confidential matters: All matters relating to this item are recorded within separate confidential minutes.
17.	Date of next meeting: Members are asked to note that the next Parish Council meeting is scheduled for 19 th October 2020.
	Close of meeting: 21.23