

BRAMFORD PARISH COUNCIL

MINUTES OF THE MEETING HELD VIA VIDEOLINK ON MONDAY 20TH JULY 2020

PRESENT: Cllr. A Horn, Cllr. M Brand, Cllr. A Haigh, Cllr. L Powell, Cllr. C Ranson, Cllr. C Wolton

1.7 OPENING

2.7 QUESTIONS FROM THE PUBLIC

None received

3.7 TO RECEIVE THE REPORTS OF THE DISTRICT AND COUNTY COUNCILLORS

Verbal and written report from County Councillor John Field, including information pertaining to Suffolk Local Outbreak Control Plan. Concessionary travel rules reintroduced on public transport. Planning inspectorate accepts plans for Sizewell and begins examination process. Cabinet approves 5-year cycling plan. Road closures to support cycling and walking. Home to School transport busses re. no spare seats will be offered. A14 closures and Claydon bridge. Environment PDP.

4.7 APOLOGIES

Cllr. J Gardiner, Cllr. P Kingham, District Councillor J Caston

5.7 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS

None received

6.7 DISPENSATIONS

None received

7.7 MINUTES

Minutes of the meeting held on (a) Monday 16th March & (b) 15th June approved to be signed. (c) 13th July minor changes to be made. Councillors agreed, accepted and approved to be signed.

8.7 BUSINESS REMAINING FROM PREVIOUS MINUTES – reports only

It was reported that the work plan needed to be discussed and that Ship Land Meadows planning was missed off for debate.

Social Media Policy – No template forthcoming to debate – Action to be carried forward.
Lone/Home Working Policy - No template forthcoming to debate - Action to be carried forward.
Replacement office telephone – Councillors agreed to reimburse Cllr. C Wolton for the monies owing for a new telephone that is cordless and has 30 minutes of recording time.

9.7 FINANCE

- a. Monthly Payments - None to consider due to information not available. Councillors agreed to approve £265 for known invoices. Council Require further information to enable to approve of remaining invoices.
- b. Annual Internal Audit Report - Councillors agreed to approve after four outstanding issues needed to be clarified and noted.

- c. Accounting statement for year ending - Councillors agreed to approve, pending the allotment expenses.
- d. It was discussed, agreed and approved that council would make a start to introduce internet banking and to implement policy. In the interim, Cllr. L Powell and Cllr. C Wolton would set up internet banking for read only access.

10.7 SATUTORY BUSINESS

- a. RFO appointment to be held for two months till the next full council meeting.
- b. Insurance policy renewal - Cllr. C Wolton to check on cost and date of renewal for next meeting.
- c. Policy Reviews for Press and Media, Freedom of Information & Data Protection to be deferred as no templates were made available.

11.7 WORKS TO PTO PROTECTED TREE – SHIP LANE

Councillors agreed for Chair to contact Mid Suffolk District Council to see if planning permission was needed.

12.7 BRAMFORD MEADOWS

Bramford Open Space are aware of the complaint regarding disabled access and dealing with this matter. The management has been passed over to BOS. No action required.

13.7 REPORTS FROM COMMITTEES AND RELEVANT GROUPS

- a. Bramford Playing Field Committee – A tree was felled on the playing field.
- b. Loraine Victory Hall Committee – Hopefully to re-open on the 1st September, with limited access (COVID restrictions). Just the W.I and Art Club to use the hall for now.
- c. Bramford Open Spaces Management Committee – Friday 17th July, a large group of people had to be told by the police to move due to possible public disorder and not conforming to Government (COVID-19) distance guidelines.
- d. Councillor's Reports
 - i. To note Councillor activities since last meeting – None to report.
 - ii. To receive reports on village issues – As follows;
 - Bramford Primary School new build is approximately six months behind schedule. All children will be returning from September.
 - The Bramford Cock PH is now open for business
 - The Bramford & District Social Club will be opening from 24th July.

14.7 PUBLIC AND PRESS TO BE EXCLUDED FROM THE MEETING

To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and press to be excluded from the meeting due to the confidential nature of the business to be debated at item 15.

15.7 COUNCILLORS TO CONSIDER THE APPOINTMENT OF EXTERNAL GRIEVANCE

All matters relating to this item recorded within separate confidential minutes.

12.7 ITEMS FOR NEXT MEETING

Councillors were reminded that a further extraordinary meeting will be required due to issues that were omitted from this meeting, for example; financial payments, tree surgeon quotations, the setting up of the Bramford Lawn Cemetery management team, plus other matters.

8.40pm Meeting closed.

CHAIR

DATE