

BRAMFORD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE PARISH ROOM, BRAMFORD ON 21ST OCTOBER 2019

PRESENT: Cllr M Brand, Cllr J Gardiner, Cllr A Horn, Cllr G Key, Cllr P Kingham, Cllr L Powell, Cllr C Wolton

1.10 QUESTIONS FROM THE PUBLIC

None received

2.10 TO RECEIVE REPORTS FROM THE COUNTY AND DISTRICT COUNCILLORS

Written and verbal report from County Councillor John Field

Written and verbal report from District Councillor James Caston

3.10 APOLOGIES

An apology from Cllr C Ransom was received and accepted

4.10 DECLARATIONS OF INTEREST RELEVANT TO ANY ITEM ON THE AGENDA

None received

5.10 MINUTES

Minutes of the Parish Council Meeting held on 16th September approved and signed

6.10 STATUTORY BUSINESS

None to consider

7.10 ACTION PLAN

The Chair, on behalf of the Council, thanked Cllr Wolton for arranging the clearing of gravel from the Ship Lane car-park.

- a. Works to Council building – external woodwork and windows – nothing to report
- b. Cemetery – Field adjacent to cemetery – maintenance – nothing to report
- c. Cemetery – Unauthorised structure – Ploys 589, 590 and 591 – nothing to report
- d. Bramford Bus cuts – progress – nothing to report
- e. Land adjacent to bus-stop – removal of trailers – nothing to report
- f. Ship Lane river bridge – repainting of railings – nothing to report

8.10 FINANCE

Monthly Payments – Councillors agreed to make payments to the value of £4,026.64

The Clerk explained to Councillors that the return of mail, by unknown means, to the Co-op Bank had resulted in no financial statements being provided for the previous two months.

It was noted that the bank required written confirmation of the correct postal address and a letter was duly signed by two signatories as requested.

9.10 PLANNING

None to consider

10.10 CO-OPTION OF NEW COUNCIL MEMBER

Councillors agreed to co-opt Mr Andrew Haigh onto Bramford Parish Council

11.10 LAND PURCHASE

Councillors agreed to accept the offer to purchase land adjacent to the Ship Lane Bridge, following an offer of nominal value by the current land-owner, and subject to land registry and legal fees.

12.10 GUIDE AND SCOUT HQ BUILDING

This item was deferred for further enquiries to be made by the Clerk

13.10 BRAMFORD LAWN CEMETERY

Councillors agreed for Cllr Gardiner and the Clerk to attend the Cemetery and confirm a suitable position for the requested memorial bench.

14.10 REPORTS FROM COMMITTEES AND RELEVANT GROUPS

- a. Bramford playing Field – Nothing to report
- b. Loraine Victory Hall – Councillors were advised that following a further break-in the Committee had received locality finding to strengthen external doors and fit internal CCTV.
- c. Bramford Open Spaces – Councillors were advised that the AGM was on 7th November.
- d. Councillor's Reports
 - i. Nothing to report
 - ii. Councillors considered news that the Co-op store and Post Office would be closed throughout November, for refurbishment, and expressed concerns regarding elderly and vulnerable residents being left without basic services.

15.10 CLERK'S REPORT

Councillors were advised of the need to complete the budget process in time for the precept request deadline on 31st January 2020.

16.10 ITEMS FOR NEXT MEETING

All aspects relating to Bramford Lawn Cemetery

8.54pm, Meeting closed

SIGNED

DATE