

## **BRAMFORD PARISH COUNCIL**

### **MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE PARISH ROOM, BRAMFORD ON 16<sup>TH</sup> DECEMBER 2019**

**PRESENT:** Cllr M Brand, Cllr J Gardiner, Cllr A Horn, Cllr A Haigh, Cllr L Powell, Cllr C Ranson, Cllr C Wolton

#### **1.12 ELECTION OF CHAIR**

Cllr Albert Horn was nominated for Chair. There being no other nominations Cllr Horn was duly elected to serve as Chair and has signed the declaration of acceptance form.

#### **2.12 QUESTIONS FROM THE PUBLIC**

Representatives of the Dairy Farm Greenhouses presented plans for the revised layout of the southern greenhouse (agenda item 11c.)

The environmental benefits of the structure were discussed.

Employment issues identified staff coming mainly from surrounding villages and the increased requirements for local workers as the site develops.

Tomatoes grown on the site are now being supplied to Waitrose and other local high-end stockists.

#### **3.12 TO RECEIVE REPORTS FROM THE COUNTY AND DISTRICT COUNCILLORS**

Written and verbal report from County Councillor John Field, including the County Council proposed budget figures.

Written and verbal report from District Councillor James Caston, including an update on the Fison's site and a reminder regarding the availability of Locality Grant funding.

#### **4.12 APOLOGIES**

Councillors **agreed** to accept an apology received from Cllr Kingham.

#### **5.12 DECLARATIONS OF INTEREST RELEVANT TO ANY ITEM ON THE AGENDA**

None received.

#### **6.12 DISPENSATIONS**

None received.

#### **7.12 MINUTES**

The Clerk advised Councillors that there were errors within the minutes for the meeting held on 18<sup>th</sup> November, and it was **agreed** to defer approval to a subsequent meeting.

#### **8.12 ACTION PLAN**

- a. Works to Council building – external woodwork and windows – The Clerk advised Councillors of plans to arrange meeting with relevant parties to move project forward.
- b. Cemetery – Field adjacent to cemetery – maintenance – The Clerk advised Councillors that further detailed information as to potential use of the land required for purposes of a suitable contract.
- c. Cemetery – Unauthorised structure – Plots 589, 590 and 591 – Clerk still to contact Exclusive Rights holder to arrange meeting.
- d. Bramford Bus Cuts – progress – Councillors advised of attempts to meet with new portfolio-holder by County Councillor Field.
- e. Land adjacent to bus stop – removal of trailers – The Clerk advised Councillors of plans to write to occupants of adjacent dwelling.
- f. Ship Lane river bridge – Repainting of railings – Clerk advised Councillors of plans to contact Highways to establish ownership.

## **9.12 FINANCE**

- a. Monthly Payments – Councillors agreed to make payments to the value of £3,278.65
- b. Budget 2020/21 – Councillors advised by the Clerk that training on the new online cashbook system was planned for the 17<sup>th</sup> December.

## **10.12 REMOVAL OF ASH TREE, FRASER ROAD**

Councillors considered three quotes submitted and **agreed** to accept a quote from MB Trees (East Anglia) Ltd for work to remove the Ash tree.

## **11.12 PLANNING**

- a. DC/19/65068 – Full Planning Application – Erection of dwelling with garage – Land East of Vicarage Lane.  
Withdrawn, as previously considered at November meeting.
- b. DC/19/04695 – Submission of details under Outline Planning Permission 0408/17 – Appearance, Landscaping, Layout and Scale to be considered for 20 No. dwellings. 5 No. to include live/work units. 7 No. to be Affordable Housing – By Pass Nurseries, Bramford Road. Councillors reiterated original concerns over access onto Bramford Road which will now be required to accommodate access for a number of dwellings to be constructed on land adjacent to the Riverhills Day Spa.  
Councillors also queried plans to provide an additional footpath on private land not under the control of the developers.  
Councillors had concerns as to the number of dwellings being proposed for the site.  
Councillors **continued to oppose** this application on these grounds.
- c. DC/19/04981 – Application under Section 73A of the Town and Country Planning Act Variation of Condition 2 (Approved Plans and Documents) and Condition 14 (Provision of Parking) on permission 3655/13 to allow revised layout of southern greenhouse – Land at Dairy Farm, Loraine way.  
Councillors agreed the applicants were conscious of environmental issues through their business activities and welcomed increased employment opportunities to come from this, previously approved, development.  
Councillors **agreed** to approve this application.

- d. DC/19/05398 – Householder Planning Application - Erection of single storey rear extensions – 1 Lower Dairy Farm Cottages, Loraine Way.  
Councillors offered **no objections** to this application.
- e. DC/19/05476 – Householder Planning Application – Alterations to attached outbuilding to form annex (retrospective) – 33 Leggatt Drive.  
Councillors offered **no objections** to this application.

## **12.12 REPORTS FROM COMMITTEES AND RELEVANT GROUPS**

- a. Bramford Playing Field – Cllr Gardiner confirmed and thanked County Councillor John Field for Locality funding to assist with the erection of the new fence.
- b. Loraine Victory Hall – Cllr Horn confirmed and thanked District Councillor James Caston for Locality funding for additional security equipment.
- c. Bramford Open Spaces – Councillors were advised of the planting of new trees along the riverbank.
- d. Councillors' Reports
  - i. Nothing to report
  - ii. Cllr Wolton advised Councillors of ongoing plans for the extension of Bramford Primary School, with a public meeting taking place on the 15<sup>th</sup> January.  
Councillors were advised of work to repair potholes in Acton Close on 19<sup>th</sup> December.  
Councillors requested the Clerk speak with PCC representatives to establish new contact details following the departure of Rev. Seggar.

## **13.12 CLERK'S REPORT**

Items covered throughout meeting.

## **14.12 ITEMS FOR NEXT MEETING**

Previous Chair's expenses claim.

HR Committee

8.59pm, Meeting closed

SIGNED

DATE